Bio 13L Undergraduate Teaching Assistant Applications Fall 2020

**Please note:** Even though we very much hope that the Fall semester will be on campus, we must be prepared for the possibility of it being online, including Bio 13 labs. Unfortunately, in the event the Fall semester is online only, we won’t have a need for undergraduate TAs, and we won’t be able to pay them, due to the likely financial strain on the University. **Therefore, hiring of undergraduate Bio 13 TAs is CONDITIONAL on the Fall semester being on campus.**

Thank you for considering being an Undergraduate TA at the Biology department. The deadline for submission of this application is **Friday, May 1st.**

The lab program is coordinated by Dr. Kate Mirkin, who will be working to train both graduate and undergraduate TAs to teach in lab sections. The primary mission of the lab program is to provide students with the opportunity to participate in the process of science – not just learn content.

The position of TA for Biology 13L requires an approximately **7 hour** time commitment per week. Undergraduate TA's are responsible for:

- attending and participating in weekly lab prep sessions (3 hours)
- assisting the graduate laboratory instructor with teaching and facilitating discussions and other activities during lab (3 hours)
- helping with set up before lab and clean up after lab (30 min before & after lab)

On **Friday mornings** (10am – 1pm) TAs attend a weekly lab prep session to discuss and run through the next week’s lab. Before applying, please be sure you have this time free on Friday in your schedule.

Each TA is assigned to a three-hour lab section under the supervision of a graduate lab instructor. TAs are required to come to lab 1/2 hour before lab to set up, discuss that days’ goals and stay after lab to help clean up.

There is a stipend of **$800** for first-time TAs, and **$850** for returning TAs, paid in weekly installments during the semester. Applications should be returned to Mr. Michael Grossi via email (michael.grossi@tufts.edu). It is important that applicants complete their fall course selections before applying, so that accepted students can be assigned a lab section that does not conflict with their schedule. Decisions will be made within one week of the deadline and applicants will be notified by e-mail.