

# **The National Society of Collegiate Scholars At Tufts University**

## Article I

The name of this organization shall be The National Society of Collegiate Scholars at Tufts University.

## Article II

- Section 1. The purpose of this organization shall be as follows:
1. To recognize and celebrate high achievement among first and second year students in all academic disciplines.
  2. To encourage and promote high standards throughout the collegiate experience.
  3. To provide opportunities for personal growth and leadership development for members.
  4. To provide a National Society of Collegiate Scholars Merit Award to one outstanding member per year.
  5. To organize and encourage learning opportunities through community service.
  6. To foster an overall appreciation for the value of the higher education experience.

Section 2. The National Society of Collegiate Scholars agrees to abide by all rules and regulations which have been set forth for all students and organizations at Tufts University.

## Article III

- Section 1. Membership into The National Society of Collegiate Scholars is by invitation only and is open to students in all academic disciplines who meet the following criteria as specified by the national organization:
1. Successfully completed at least twelve credit hours but no more than sixty.
  2. First or second year student at the time of affirmation.
  3. Attain at least a 3.4 grade point average on the 4.0 scale.
  4. Complete and return the membership profile and confirmation of society membership.
  5. Pay the Society induction and lifetime membership fee.
- Section 2. The National Society of Collegiate Scholars at Tufts University is a chapter of the national organization The National Society of Collegiate Scholars. A Board of Directors who are responsible for determining the Society induction and lifetime membership fee governs the national organization.

Section 3. Membership into the Society will not discriminate on the basis of race, sex, religion, nationality, disability, age, financial status, social status or sexual orientation.

#### Article IV

Section 1. This chapter should have a leadership group comprised of a president, executive vice president, vice president for community service, secretary, treasurer and any other officer that the Society chapter believes necessary to meet its goals.

Section 2. The Society Officers shall be elected by a fair and democratic process.

Section 3. The duties and responsibilities will be defined as follows:

1. Society President
  - A. Organize, plan and facilitate the growth of and success of the chapter.
  - B. Plan and coordinate meetings of the Society chapter officers.
  - C. Plan and coordinate chapter meetings.
  - D. Oversee the planning of the induction convocation.
  - E. Meet regularly with the chapter advisor.
  - F. Determine Distinguished Members to be inducted with the input of the chapter and other officers.
2. Executive Vice President
  - A. Work with the Society president to assure the growth and success of the chapter.
  - B. Oversee the planning of the Induction Convocation.
  - C. Attend meetings of the chapter that are called by the Society President.
  - D. Fulfill the duties of Society President, in the absence of the Society President.
3. Vice President for Community Service
  - A. Work diligently to involve members in service to the community.
  - B. Work with the National Office to involve the chapter in national service initiatives.
  - C. Attend meetings of the chapter that are called by the Society President.
4. Secretary- Treasurer
  - A. Conduct all correspondence of the chapter.
  - B. Organize distribution of materials to members.
  - C. Record minutes of the leadership and general meetings and forward these to the membership and the National Office.
  - D. Attend meetings of the chapter that are called by the president.

- E. Manage and oversee, in conjunction with the advisor, all financial transactions of the chapter.
  - F. Submit to the National Office a yearly financial report on behalf of the chapter.
  - G. Prepare a budget for the chapter.
5. Vice President for Planning for College Success
- A. Coordinate the efforts of the NSCS PFCS Junior High Outreach Program on campus.
  - B. Establish and maintain relationship with junior high school staff.
  - C. Attend the Leadership Summit for PFCS Training
  - D. Train PFCS volunteers on campus.
  - E. Compile and forward to national office, weekly activity reports.

Section 4. A faculty or staff member of the institution shall be elected to serve as the advisor for the chapter. The amount of time the advisor serves in this capacity shall be individually determined but must be no less than one year. If an advisor chooses to resign for any reason, the advisor shall immediately notify the Society National Office and meet with the chapter leadership to discuss and designate a replacement.

#### Article V

This chapter constitution may not be amended without written approval of the Society chapter officers. Proposed amendments must be in writing and submitted to and approved by the TCU Judiciary. This chapter constitution serves as the complement to the Constitution and Bylaws of the National Society of Collegiate Scholars.

Additions to the Constitution (added December 2001, modified November 2002, and April 2003).

1. Voting  
Any member of the chapter (who is an undergraduate) may vote, provided that they are present at the meeting during which elections take place. Voting will take place in a fashion agreed upon by the current officers (ballot, hand, voice, etc.) If there is a tie, there will be a runoff with any candidates who are tied.
2. Elections  
Elections may be held at any time the officers deem necessary to fill vacant positions. All members should be notified of how to run for office and what offices are available no later than one week prior to elections.
3. Transitions

At a minimum, outgoing officers are asked to meet with their successor and transfer any folders, disks, emails, mailing that are critical to that officer role.

#### 4. Impeachment Procedures

'Removal From Office': a  $\frac{3}{4}$  majority of the officers of the chapter must vote to remove an officer from office. This item is placed on the agenda by a signed petition of at least 3 officers and must be submitted to the officer holding the meeting at least 24 hours prior to the meeting where this vote is to be taken.