

ESSENCE CONSTITUTION

Article One: Purpose

Essence is an all-female vocal on Tufts' campus specializing in music of the African-American and African traditions. Founded in 1994, is dedicated to promoting and preserving musical diversity through traditional and modern song. Auditions are open to the all Tufts undergraduates that pay the student activities fee.

Article Two: Executive Board

The executive power shall be vested in an Executive Board elected in the Spring by the members of the group. The executive positions and roles are as follows:

President-The president is charged with maintaining the health and integrity of the group. This woman oversees the Executive Board, delegates responsibility, collaborates with the treasurer to write the budget for the forthcoming year, and completes all responsibilities which do not fall under the domain of the other officers. The president is one of the signatories for the organization.

Businesswoman/Treasurer- The treasurer is charged with keeping the group out of financial deficit, negotiating contracts, completing all treasury related paperwork, communicating financial information with the rest of the Executive Board, and collaborating with the president to write the budget for the forthcoming year. The businesswoman is charged with negotiating off campus performances. She is also a liaison to outside contacts and is responsible for all logistics involved with performances not at Tufts. This woman is a signatory for the organization.

Music Director- The music director is charged with overseeing the arranging and teaching of all songs. This woman also maintains the musicality and overall sound quality of the group. The music director also conducts the groups, knows notes for all voice parts.

Secretary- The secretary is charged with completing all paperwork that does not Require a signatory. This woman is responsible for making phone calls, taking attendance at all rehearsals and meetings, and taking minutes at business meetings.

Article Three: Voting Procedures

All Executive Board members are elected in the Spring prior to the year in which they serve by a popular vote which follows to the nomination process.

Article Four: Description of Voting members

All voting members must attend more than $2/3$ of rehearsals and performances in the semester in which the election occurs.

Article Five: Impeachment Procedures

Any officer who does not perform her duties or violates the Essence contract shall be subject to a review of her position on the Executive Board. Board members impeached may stay in the group, but will be relieved of their duties and are ineligible to run for office the subsequent year. All impeachment proceedings will be handled by the Executive Board but are subject to appeal by the member in question. Impeachment appeals are brought in front of the entire member body at which point a vote of $2/3$ or more will overturn the decision board.

Article Six: Amendment Procedures

Any member whenever $2/3$ of the group shall deem it necessary can propose amendments to the Constitution which shall be valid to all intents and purposes as part of this Constitution when ratified by $3/4$ of the voting members of the group. All amendments must be approved by the TCU Judiciary.

Article Seven: Transition Procedures

At the end of any school year the outgoing Executive Board shall meet with the incoming officers to insure a smooth transition. All archival items such as videos, tapes, and treasury information shall be turned over to the new body.

In addition all members wishing to return for another year shall have their attendance records and status as voting members made known to them.

Essence Amendment

Article Two: Executive Board

President: The President collaborates with the Business Woman to write the budget for the forthcoming year. The President will work with the Secretary to organize group events and outings. She is also in charge of advertising for shows and other venues by forming committees.

BusinessWoman- She gives an updated report on the budget at each business meeting, including current and future expenses. The Business Woman will work with the Secretary and President for all campus performances. She is also responsible for keeping forms that are needed throughout the year for group use.

Secretary- Keeps tracks of the minutes of the meeting and reports to the group on important details covered in the meeting. She will email the group after rehearsal with key information and details relating to concerts, important dates, on and off campus performances, decisions on performance attire, meeting places and times for business of recreation. She will be the contact person in regards to attendance and attendance policy. She will maintain important lists, forms, videos, and lyrics utilized by the group.

Music Director- She works with the President to access as much musical assistance as possible. She designs new ways to approach material and expand creativity. She is responsible for maintaining the diversity of songs and being responsive to individual tastes. She will have part assignment designated before rehearsal and how she wants to conduct practices. She upholds auditions standards and keeps lyrics available to all group members.

Performance Director- She is responsible for warm-ups and cool-downs. She must have decided choreography and attire well in advance of performances. She and the President should be responsible for maintaining the health of each member and should promote ways in which to keep our voices and bodies strong and relaxed. She should also create a standard arrangement to use at her discretion during practices and/or performances.