

## Crafts House/Center Constitution

### I. Preamble

- A. When in the course of human events it become necessary to craft, there shall be erected an institution of higher crafting that is by the Crafties, for the Crafties and of the Crafties. We hold these truths to be self-evident: that all people are endowed by their creator with certain unalienable rights, among them the right to craft. --That to secure this right, the Craft Center shall be instituted among the students of tufts deriving its powers from the consent of the TCU Judiciary.

### II. Center

#### A. General

1. The Tufts Crafts Center is a studio space for the Tufts Community. The Center is maintained by the members of the Crafts House.

#### B. Center Manager duties

1. The Center Manager is in charge of overseeing the entire Center, and approving big purchases. The Center Manager should also serve as the chief signatory for the Crafts Center, though he doesn't have to. The manager is appointed by consensus of the members of the crafts center every semester. The manager may also be removed by consensus of the members of the center. There are no other offices for the center.

#### C. Budget, section outlines

1. Budget, all of the money must be spent every year to prevent the budget from decreasing. Also it is good to try to get at least one item through capital expenditures each year, and to ask for more money at the end of the year.

#### 2. Sections

##### a. General Crafts

- (i) Candle Making
- (ii) Bead Making
- (iii) Jewelry Making
- (iv) Stained Glass
- (v) Miscellaneous doodads
- (vi) Tape and Adhesives
- (vii) Scissors and Knives
- (viii) Button Making

##### b. Paper Crafts

- (i) Paper
- (ii) Paper Making Supplies

##### c. Fiber Craft

- (i) Fabric
- (ii) Thread
- (iii) Needles
- (iv) Yarn
- (v) Crochet Hooks
- (vi) Buttons, Zippers, etc.

##### d. Print Craft

- (i) Photography supplies

- (ii) Silkscreen Supplies
  - (iii) Linoleum Tiles
  - (iv) Block Print Inks
  - (v) Silkscreen Inks
  - e. Paint Crafts
    - (i) Acrylic Paint
    - (ii) Oil Paint
    - (iii) Fabric Paint
    - (iv) Tempera Paint
    - (v) Water Colors
    - (vi) Pens, Pencils, Markers
    - (vii) Oil Pastels
  - f. Wood Craft
    - (i) Wood
    - (ii) Saw Blades
    - (iii) Nails, Screws, etc
    - (iv) Other Tools
  - g. Ceramics
    - (i) Clay
    - (ii) Glaze
  - h. Books and Advertising
  - i. Maintenance and Repair
  - j. Telephone
- D. Individual Responsibilities
1. Section
    - a. Members of the house are assigned specific areas to work, keep an eye on, make sure supplies are purchased for, keep organized etc. The areas are divided into the following: Pens inks and office supplies, ceramics room, woodshop, candle making, sewing weaving and fabrics, stained glass, jewelry making, papers, safety and maintenance.
  2. Workshops
    - a. Workshops are run every Saturday from 1-4pm. Each member of the house must organize at least one a semester so that there is a workshop every Saturday. Flyers and other advertising are done by that person. Workshops may also be run by other students and outside artists. The topic is the choice of house members.
  3. Weekly center hours
    - a. The Crafts Center is open from 7pm-10pm Mon-Thurs, 1-4pm Fri and Sun.
    - b. At least two people must work at the center each shift.
    - c. While at the center, it is important that monitors try not to do homework or that they at least spend an hour working on something for the center. Monitors doing homework are not very helpful or friendly to the people who come to use the center.
- E. Center Cooping

1. Other members of the Tufts Community may co-op at the Crafts Center. They work a shift like the rest of the members of the House, and have a section to watch over. The members of the house should make sure this person is sufficiently oriented to the Center.

F. Other Center Rules

1. The center log book must always be used, this is for the Tufts senate so we have proof of how many people go there and how much more money we need. Also, it is a way to get people's email addresses for house and center advertising
2. No equipment is to every leave the center, we do not lend out anything, people with the best intentions still will never bring it back and we have lost a lot of things this way.
3. We also do not lend out supplies for projects such as paper or fabric. Projects must be completed IN THE CRAFTS CENTER. We are not a shopping mall for art supplies.
4. Power tools in the woodshop must be used with supervision.
5. The following things must be done by monitors EVERY NIGHT: Trash checked and taken out if full, counters wiped down and cleared off, floor swept.

G. Changing the Constitution

1. This constitution may be amended by consensus of the members of the center, and pending the approval of the TCU Judiciary.

III. Events

A. Student Activities Fair

1. The Crafts Center should get a table at the fall student activities fair, and give out fliers advertising the Center.

B. Tie Dying Center Grand Opening

1. The first Saturday Workshop of the fall semester is a Tie Dying Workshop, that as much of the house as possible should try to help at. Also, there should be a veggie-burger and veggie-dog barbecue with lemonade and potato chips. This is important because it is the first time many students will see the Crafts Center, and food is a great way to draw people in.