

Housing Lottery Selection Information

2012 - 2013



INTRODUCTION

This booklet contains housing guidelines and options for living on campus as a returning student for 2012 – 2013. As a continuing undergraduate, you will select a room with a roommate or a single assignment for the upcoming academic year. You will have the opportunity to select housing within our 15 specialized theme houses, Bridge/Metcalf, Sophia Gordon Hall Apartments, Hillside Apartments, Latin Way Apartments, and various residence halls. In order to prepare for selecting a room for the upcoming academic year, please read this booklet thoroughly and attend one of the housing information sessions that will be advertised.

The Office of Residential Life and Learning (ORLL) offers a number of additional resources to assist you:

- Our home page (<http://ase.tufts.edu/reslife>) contains housing information.
- View the tutorial for instructions on using the Online Housing Management Portal on our website – <http://ase.tufts.edu/reslife>.
- Visit our office located in South Hall on the first floor which is open Mon-Thurs 9am – 8pm and Friday 9am – 5pm.
- Floor plans are available online or in the ORLL office

HOUSING GUIDELINES

There are a wide variety of housing options available to enrolled returning undergraduates. Your options increase with class seniority and assigned lottery number. All returning first-years (***rising sophomores***) are required to reside in university housing to complete the two year residency requirement. There are two expectations to this requirement.

1. You are a rising sophomore accepted to live in a Fraternity/Sorority you are exempted from living in one of the residence halls/house. (***Once accepted you should not participate in the housing lottery.***)
2. You are a rising sophomore who has been approved to commute

Rising seniors are next in seniority to select from available housing. The rising juniors are also able to participate in lottery based on rooms available. Rising juniors are not generally guaranteed on campus housing but there will be some limited housing available. As a rising junior if you are not able to select an assignment during the lottery period, you will be able to go on a waitlist. All juniors who have been on the waitlist have secured an assignment before the start of the new school year.

WAITLIST

A waitlist will be created for any rising senior or junior who was not able to select a room. Students on the waitlist are on the list by order of their lottery number and class year. The staff will contact students via email to either select online, or accept a specific room assignment from the ORLL office.

5TH YEAR NUMBERS

Only students who are enrolled in a 5th year/dual degree program are eligible for a 5th year lottery number (9,000 range). If you are a senior who needs more time to complete your degree you will be assigned a lottery number in the regular senior range of 8,999 – 7,500. (***Seniors must make this request to the ORLL***)

STUDENTS WHO ARE PLANNING TO TRANSFER

If you have applied to other schools and are thinking about transferring, we ask that you do not participate in the housing selection process. If you are a rising sophomore you are guaranteed housing and if you decide not to transfer you will still get on campus housing. **Any student who is considering transferring and signs up for housing will have until May 30th to cancel in order for all housing charges and the \$750.00 commitment fee to be refunded.**

STUDENTS STUDYING ABROAD

If you wish to live on campus, you should be prepared to sign up online as appropriate. If you are going abroad in the spring you can sign up for fall housing. If you are going abroad in the fall, you will not select housing until the spring. The process for those students going abroad will be the same as for any other student participating in the lottery. However, you must file a study abroad leave of absence form with the Office of Undergraduate Studies within ten (10) days of acceptance but no later than April 15, 2012 for fall semester cancellation, or no later than November 30, 2012 for spring semester cancellation. In addition to this, you must submit a copy of your acceptance letter to the ORLL by April 15, 2012 for the fall and November 30, 2012 for the spring. **If you do not cancel your housing by the deadlines listed above you will forfeit the return of your commitment fee as outlined in the terms of the housing agreement.**

HOUSING LICENSE AGREEMENT/BILLING

When you go into the Housing Management Portal to sign up for housing you will be able to read the terms and conditions for signing up for a room for the academic year. Once you have thoroughly read the agreement you will be required to check the box to confirm before you can continue on in the portal. There are some important pieces of information to note:

- The housing agreement is for the full academic year (**both fall and spring**) unless you are studying abroad.
- The housing agreement contains the residency dates for 2012-2013 in regards to when a student can move in and out of the halls. These dates will always be posted on our website and in the guide to living on campus – Habitats.
- Housing charges are billed in two parts - a \$750.00 housing commitment charge and the room charge portion, which is the total for living on campus each semester.
- Housing commitment charge of \$750.00 that is part of the overall room charge is **non-refundable** for any student-initiated cancellation at any time of the semester. The exceptions apply to students who are studying abroad and who are transferring and meet the cancellation deadlines as outlined in this booklet, the housing agreement, and Habitats.

VACANCIES AND ROOM CONSILDATION

The ORLL strives for full occupancy in our residence halls. However, if a vacancy occurs in a multiple occupancy room, the remaining student(s) will have the following options:

1. When the vacancy occurs, you will have 72 business hours to pull in a new roommate who is already assigned a space in on-campus housing.
2. You may receive a new roommate assigned by ORLL from the waitlist or who is an incoming transfer student.
3. For those who fail to pull in another roommate in the allotted 72 business hours, the ORLL can/will consolidate students who have vacancies in their rooms and reside in the same building. This can occur during the semester, winter recess or summer months.
4. Students who reside in a multiple occupancy room and their roommate leaves during the semester will have 72 hours to pull in another roommate or may receive a new roommate at any time during the semester/year. The ORLL will post all available vacancies at the front desk for students who are looking to move. The student will be able to move without receiving permission from the current occupant of the room. As a courtesy, the ORLL may contact the student in advance if we have appropriate time.

Discouraging potential room/suite mates from moving into the vacant space or interfering with the housing placement process in any way is considered a violation of residential community standards. Any student who visits a potential new room assignment is expected to be welcomed by the current resident without any suggestion that the space is not available.

Any student found responsible for this type of behavior will be required to meet with the Assistant Director of Community and Judicial Affairs. A 50-point deduction from their lottery number will be imposed for the next on-campus housing selection process.

HOUSING OPTIONS

SPECIAL THEME HOUSING

Tufts offers undergraduates a chance to live with fellow students who share similar cultural or academic interests. Descriptions of these programs are available from each house manager or in the Office of Residential Life and Learning. Each special program has its own application and selection process. To learn about the houses, you can visit them, view their Websites, call Residential Life and Learning for information or contact the advisor or house manager(s).

Theme Units	Single Rooms	Double Rooms	Address
Africana House	6	5	Capen House, 8 Professors Row
Arts House	8	3	Bartol House, 37 Sawyer Avenue
Asian-American House	2	2	Start House, 17 Latin Way
Bayit (Jewish Culture)	6	3	Hall House, 98 Packard Avenue
Chinese House	10	2	A220's Latin Way
Crafts House	2	5	Anthony House, 14 Professors Row
French Language House	6	2	Schmalz House, 11 Whitfield Road
German Language House	6	2	Wyeth House, 21 Whitfield Road
Latino Culture House	6	3	Milne House, 8-10 Whitfield Road
International Culture House	7	3 doubles – 1 triple	Davies House, 13 Sawyer Avenue
Japanese Language House	6	2	150's Hillside Apartments
Muslim House	4	2	176 Curtis Street
LGBTQ-Rainbow House	6	2	160's Hillside Apartments
Russian/Slavic Culture House	3	2	101 Talbot Avenue
Spanish Language House	7	2	Chandler House, 125 Powder House Blvd.

AFRICANA HOUSE

Located at 8 Professors Row in Capen House, the Africana House offers students interested in Africana culture a place to live together and share common experiences. Programs such as the Peer Advisor Program and celebration of Black History Month are coordinated in cooperation with the Africana Center.

ARTS HOUSE

The Arts Haus, also known as Bartol House is located at 37 Sawyer Avenue. Students interested in an active and artistically diverse environment live together in the Arts Haus. During the year there are numerous events that encompass a wide variety of artistic mediums.

ASIAN AMERICAN CULTURE HOUSE

The Asian American Culture House, located in Start House at 17 Latin Way, welcomes students interested in learning about the Asian American experience. Residents of the unit are required to organize activities related to the Asian American experience. Past activities have included an art exhibit, a food fair, informal afternoon gatherings with faculty, and discussions/talks on Asian American issues and topics.

JEWISH CULTURE HOUSE

The Jewish Culture House or Bayit provides a setting in which students can live and develop in a Jewish communal atmosphere. Residents sponsor programs aimed at informing the community about Jewish issues and culture. The residents also maintain a kosher kitchen. The unit is located in Hall House.

CHINESE HOUSE

The Chinese House is a language based housing unit sponsored by the Chinese Program. It is located in the A220's Latin Way. The mission of the Chinese House is to provide language learning experience outside of the classroom and to promote and facilitate cross-cultural exchange and understanding within the larger community at Tufts.

CRAFTS HOUSE

The Crafts house, located in Anthony House, 14 Professors Row, is a cooperative living and learning community. The members are dedicated to the operation of the Crafts Center, which provides an opportunity for unit members to conduct workshops and share craft knowledge and techniques. The Crafts house also operates as a food cooperative, where residents share responsibility for the purchase, preparations, and cleanup of meals.

FRENCH LANGUAGE HOUSE

The French House, located in Schmalz House, 11 Whitfield Road, has space for two French exchange students. Its raison d'être is to give Tufts students the opportunity to improve their French language skills and gain more exposure to French and francophone cultures by living with French students and by participating in gatherings that bring together the francophone community of Tufts.

GERMAN LANGUAGE HOUSE

The German House allows residents to improve and enhance their understanding of the German language and culture. It also acts as a resource center, offering practice sessions to students studying German. Residents also sponsor "Coffee Hours" throughout the year. It is located in Wyeth House, 21 Whitfield Road.

LATINO CULTURE HOUSE

The Latino Culture House provides a support system to the Latino community at Tufts. It welcomes students who are interested in the Latino Culture and Latino issues. Residents sponsor activities and events to promote a greater understanding and appreciation of Latino culture in conjunction with the Latino Center. The Latino Culture Unit is currently located in Milne House, 8-10 Whitfield Road.

INTERNATIONAL CULTURE HOUSE

The philosophy of the house is to create an environment in which residents can experience an intercultural living arrangement. The International Unit consists of residents who represent a mix of students from different nationalities and cultures, including representation of Americans. The goal of the unit is to foster intercultural friendships and experiences. The unit is currently located in Davies House, 13 Sawyer Avenue.

JAPANESE LANGUAGE HOUSE

The Japanese House, located in the 150's of Hillside Apartments, provides residents an opportunity to develop a greater understanding of the Japanese language and culture. The residents gather bi-weekly for dinner and weekly for language "chats," and celebrate Japanese holidays and cultural events.

MUSLIM HOUSE

The Muslim House, located at 176 Curtis Street, offers both Muslim and non-Muslim undergraduates the opportunity of living in a uniquely Muslim environment. It's an opportunity to enhance your cultural experience and expand your knowledge of Islam with a closely-knit community experience.

RAINBOW HOUSE

The Rainbow House, located in 160's Hillside Apartments, provides a "gay-friendly" atmosphere where students can live and interact. The unit brings issues of lesbian, gay, bisexual, and transgender students to the entire Tufts community through educational, social, and community programming. The Rainbow unit also serves as a social outlet for lesbian, gay, bisexual, and transgender students and their friends.

RUSSIAN/SLAVIC CULTURE HOUSE

The Russian/Slavic Culture House, located at 101 Talbot Avenue, provides a unique atmosphere where residents with similar interests can develop and increased understanding of Russian and East-European culture through lectures, films, and ethnic dinners. Residence is open to any returning student who meets the following criteria: taking courses in Russian and East-European culture and history, of Slavic or East-European background, or having a demonstrated interest in the field. Knowledge and use of Russian is NOT a requirement, though the unit does provide an opportunity for language practice.

SPANISH LANGUAGE HOUSE

The Spanish House enables residents to develop greater fluency in the language and enhance their understanding of Spanish/Latin American countries, life styles, and cultures. Residents hold weekly events, where members of the Tufts community can stop by and enjoy Spanish refreshments and conversation. The unit is located in Chandler House, 125 Powder House Blvd.

*****Contact information for the advisor or manger can be found on the Residential Life & Learning website*****

BRIDGE PROGRAM IN METCALF HALL

The Bridge residential program is designed to create opportunities for students to bridge academic and non-academic life, to enhance intellectual life and personal development, to increase out-of-class with faculty, and to build a sense of community in residential living by expanding the range of shared activities and programs.

ON-CAMPUS APARTMENTS

Apartments or Co-ops are available for groups of two, three, four, or six students. Each unit has its own kitchen, bathroom, and communal area. On-campus apartment residents are not required to purchase a university meal plan.

The two important factors in selecting a cooperative are your co-op mates and the specific apartment layout. Some apartments have only double rooms, while most have a combination of singles and doubles. A conversation now about who will room together is critical. **Students who sign up for apartments as a group are responsible for their own cleaning.**

Apartments are selected in lottery number order using the average of all applicants' numbers.

SOPHIA GORDON HALL

Sophia Gordon is available for SENIORS to consider as part of their on campus housing for the academic year 2012-2013. Sophia Gordon has many features such as a large multipurpose commons with theatre space, a second floor mezzanine, enclosed study lounges, bike storage, elevators, 24 four-person suites, and 4 six person suites. There are two housing options for you to choose from as you make plans for completing the application.

SOPHIA APARTMENT LOTTERY 4-PERSON SUITES

If you are interested in the 4-person suites you will be able to apply as a single gender group or co-ed group.

SOPHIA GENERAL APARTMENT SINGLES

If you are interested in applying for a single in one of the 6-person suites we have reserved one for the males, one for females, and two that will be coed. You will be able to select one of these singles during General Lottery.

WREN HALL

Students who are interested in living together as a 10 person group. Must be single gendered groups.

OPEN HOUSING

Open housing, sometimes called gender neutral housing, is an on campus housing option available to all sophomores, juniors, and seniors. Tufts has made apartment "open housing" available to students for many years. This year, we are adopting the practice of many other colleges and universities around the country by extending the option to bedrooms.

Open housing is an arrangement where by two students, regardless of sex, gender, gender identity, or sexual orientation may mutually agree to share a room within designated residence hall(s) and apartment(s) on campus. More detailed information will be available February 13, 2012.

GENERAL RESIDENCE HALLS

As a returning student you have the option to select from a wide variety of standard residence halls and houses.

- Bush
- Carmichael
- Carpenter House
- 92 Curtis House
- 94 Curtis House
- 12 Dearborn House
- Hillside-Suites (***select doubles/singles in general lottery***)
- Hodgdon
- Latin Way-Suites (***select doubles/singles in general lottery***)
- Lewis
- Miller
- Richardson (***females only***)
- South
- Stratton (***seniors only***)
- West
- Wilson

FREQUENTLY ASKED QUESTIONS

1. Where can I find information for Housing Selection?

Students can easily access Housing Selection information via the ORLL Website (<http://ase.tufts.edu/reslife>), or by stopping by our office located in South hall, open Monday through Friday, 9am – 5pm, to ask questions. Students may also call the office at 617-627-3248.

2. When does the housing lottery happen?

During spring semester of each academic year and a detailed calendar will be emailed to students.

3. How are lottery numbers assigned?

Your lottery number is assigned by a random number generator program within ranges for each class year. The sophomore and senior numbers are reciprocal of each other to ensure equity.

4. Can I change my lottery number?

All lottery numbers are generated by a computer program by class year. Unless there is a valid discrepancy with a number, they are not changed.

5. I'm a transfer student and have not received a lottery number. When can I expect to?

Any transfer student who did not receive a lottery number should contact the ORLL as soon as possible, before the housing lottery begins.

6. What do I do if I want to live in a Special Interest House?

Applications and selection for small group houses are done before lottery begins. If you have an interest in Special Interest House, please contact the advisor to see if there are any more spaces in the house before you make a lottery selection. Spaces in Special Interest Houses will not be available after the completion of lottery.

7. When/How will I receive my time to select a room assignment?

You will be notified via your Tufts email when you may go online and select your assignment.

8. I'm currently abroad this semester and plan on living on campus in fall 2012, but I have not received a lottery number. When can I expect to receive it?

Students who are abroad should be able to view their lottery number via webcenter. If you cannot access your number, please contact ORLL at reslife@tufts.edu.

9. Can rising juniors and seniors who are planning not to live on-campus for the 2012-2013 academic year give their lottery numbers away?

Students may not give their lottery numbers away. Students are assigned their 3 sets of lottery numbers based on class year and with equity within their classification.

10. I'm abroad for the spring 2012 semester and would like to select housing for the 2012-2013 academic year. What should I do?

You can select housing online during your allotted time for yourself, or you can join a group that is trying for an on-campus apartment. If you choose to join a group, plan accordingly (***who will be the group leader, how best to contact people quickly, etc...***). Be sure to keep an eye on your Tufts email account because that is where all announcements will be sent.

11. Some of our apartment/suite members will be abroad for the fall, others for the spring. What should we do?

Only the students that will be on-campus during the fall semester should apply for housing. Students that will be returning during the spring semester need to fill out the spring return form that will be available online on the ORLL website starting in November. The students that are leaving for the spring term must be sure to cancel their housing and bring a copy of their Study Abroad program acceptance letter to the ORLL in order to release the room.

DO NOT have students that will not be on-campus in the fall as part of your group during lottery selection.

12. I am not going to be on-campus for fall 2012, but I want housing for spring 2013. What should I do?

Do not sign up for housing if you are not here for the fall. If you sign up for housing in the fall, you will have to cancel your housing, and you will not be guaranteed that space back in the spring. You cannot "hold" a space for the spring.

If you plan to return in the spring, you will need to fill out a spring return form. The form is available on the Tufts ORLL website starting in November 2012. You can list preferences for buildings or even specific apartments and rooms. We **cannot** guarantee your requests, but our office tried to match your preferences as long as we have the vacancy.

13. What if I cannot be online at my specific Housing Selection time?

You should plan to make time for housing selection. If you are the Group Leader of an apartment group/suite, you **MUST** make the selection time.

If you cannot be online during your selection time, or you miss your selection time, you will still be able to select as long as that particular lottery is open. If you miss lottery entirely, you need to contact our office.

14. What if there are no more housing spaces available when I select online?

For first year continuing/rising sophomores: Sophomores are guaranteed a space on campus. If there are not more spaces available during your selection time, your name will be placed on a waiting list along with your preferences. You will be contacted as spaces become available.

For continuing upperclass (*seniors/juniors*): Students who wish to live on campus may contact our office to place their name on a waitlist. As spaces allotted for juniors and seniors become available, the ORLL will contact students in order of lottery number from the end of May through July.

15. I'm a first year continuing/rising sophomore, can I select a single?

There are a limited number of singles allotted for sophomores based on class size each year. These rooms are on a first come, first serve basis determined by your lottery number. Singles are **not** guaranteed.

16. What if I don't have a roommate by the time I have to select an assignment?

Again, we encourage all students to select a roommate prior to making a room selection. As a continuing first year/rising sophomore, you will be able to sign up for auto-allocation online, and you will be assigned a roommate.

17. What if the roommate I select and assignment with cancels their housing?

Students remaining in the room will have 72 hours (***three business days***) to pull in a student. If this cannot occur, the ORLL will assign another student to the vacancy. You should expect another student to be assigned to the room.

18. I am a continuing first year/rising sophomore, but I do not wish to live on-campus for the 2012-2013 academic year. What should I do?

At this time, all first-year and sophomore students are required to live on-campus. Tufts University has a 2-year residency requirement for its students on the Medford/Somerville campus. Exceptions are made for students who are commuting. In order to commute, students must provide documentation stating that they will be living with a relative, parental sign off is also required, and this relative must come into the ORLL office to sign the paperwork. Documentation will include a photo ID of the relative with proof that they are indeed 25 years of age or older. Students will also be required to meet with the Director of Residential Life and Learning. Final approval will then be determined by the Director and a member of the Dean of Student Affairs staff.

19. I am a continuing first year/sophomore and will be living in a fraternity or sorority for the 2012-2013 academic year. what do I do?

You must fill out the "Intent to Reside in a Fraternity/Sorority Housing" form and submit it to the ORLL. Forms can be found in the ORLL. If you sign up for housing and then cancel to live in a Fraternity or Sorority, you will be charged the \$750.00 housing fee.

20. I am a rising junior or senior, and I do not want to live on-campus next year. What do I do?

Do not sign up for housing. You are not automatically signed up for housing and there is nothing more you need to do.

21. What do I do if I plan transfer?

Students planning on transferring should first read the Campus Housing – Billing and Cancellation Policies in the Tufts University Undergraduate Housing Agreement. Students have until May 30th to cancel their housing. Cancellation after this point will incur the \$750.00 housing fee.

22. If my group applies for an apartment or suite, and we are not successful, what are my options?

You can participate in the general lottery. When applying for an apartment, you can only go for a single size of apartment: a 6-person, 4-person, 3-person, or 2-person. If one of your group drops out before room selection, you will need to delete your group and create a new one to continue to try for an apartment.

23. Can rising juniors and rising sophomores live in an apartment together?

If your group average qualifies for a selection time.

24. If one of the students that applied to an apartment with us studies abroad/transfers/moves off campus, does that mean we will lose the apartment?

Please only select students that are interested in remaining at Tufts for the fall semester to live in an on-campus housing apartment with you. If someone cancels you will have 72 hours to fill the vacancy.

25. What is the “average” lottery number to get into _____ building?

The lottery numbers and averages for specific buildings are dynamic and vary wildly from year to year. We advise students to try for the specific location that they prefer, but have other back up options in mind.

26. What if I am not in a group but want to live in an apartment?

There are rooms available through general lottery in Sophia Gordon, Latin Way, and Hillside Apartments. This includes both doubles and singles in Latin Way and Hillside. These selections can be mixed gender within the apartment.

27. How do I apply to the Bridge Program in Metcalf Hall?

Fill out and return an application that can be found on the ORLL website at <http://ase.tufts.edu/reslife>.

The Bridge residential program is designed to create opportunities for students to bridge academic and non-academic life, to enhance intellectual life and personal development, to increase out-of-class contact with faculty, and to build a sense of community in residential living by expanding the range of shared activities and programs. Students will be required to attend meetings and outside programs as part of the Bridge Program.