

OMB No. 1845-0107

Form Approval Pending

Exp. Date XX/XX/XXXX

### **Welcome to the ED Gainful Employment Program Disclosure Template**

Enter the information below for each program at your institution subject to gainful employment regulations. This application will assist you in meeting the gainful employment disclosure requirements as required by regulations issues in October 2009.

At **public and private not-for-profit** institutions, gainful employment programs are Title IV-eligible certificate programs.

At **for-profit** institutions, all certificate and degree programs (except for a bachelor's degree in liberal arts) are considered gainful employment programs.

**Enter your institution 6-digit OPEID:** 002219

**PROGRAM NAME & LENGTH:** Museum Studies certificate program – 4 courses plus an internship

**Enter Department of Education 6-digit CIP for program (Ex: 11.0101) and click on “Search CIP”:**  
30.1401

#### **CIP Program description:**

##### **Tufts University Museum Studies Certificate Program**

Tufts' certificate in Museum Studies trains students in the preservation, administration, and education skills required for work in museums and historic settings. The coursework clarifies career goals for those who may be considering museum work, as well as enhances the skills of professionals in the field. Please visit our website for more information at: <http://ase.tufts.edu/museumstudies>.

**Enter the name of the program, if different than the CIP program description provided above:**  
Museum Studies certificate program

**Select the level for this program:** certificate program

**Enter the program length in months:**

The Tufts Museum Studies Certificate Program is designed to be flexible to meet students' schedules and needs. Most of the courses are at night, which allows students to work during the day. The program can be completed in one academic year (fall and spring semesters) by taking three courses in the fall, and two courses in the spring (including the internship). Many students take longer, to take advantage of summer courses. **Students are expected to complete the program in four years.**

The completion rate for the 2010 - 2011 academic year was: 100% (based on completing the program within four years).

#### **RELATED OCCUPATIONS:**

**Museum Occupations (item a):** Depending upon which electives a student chooses, coupled with the student's previous undergraduate, graduate, and work experience in a relevant discipline (such as history, art, science, anthropology etc.), the Tufts Museum Studies Certificate Program prepares students for a variety of museum careers in **Links to Occupational Profiles (on O\*Net) item b):**

- **Museum Education** (job titles include education director, education curator, exhibition developer, education manager, volunteer coordinator, museum teacher, interpreter, guide, visitor services)

supervisor, outreach specialists, public program coordinators). See O\*NET OnLine for the closest federal occupation listings (SOC code 39-6021) at <http://www.onetonline.org/link/summary/39-6021.00> and (SOC code 25-4012) at <http://www.onetonline.org/link/summary/25-4012.00>

- **Collections Management** (job titles include museum technician, registrar, preparator, manager, curator). See O\*NET OnLine for the closest federal occupation listings (SOC code 25-4013) at <http://www.onetonline.org/link/summary/25-4013.00> and (SOC code 25-4012) at <http://www.onetonline.org/link/summary/25-4012.00>. Please note that the Tufts Museum Studies program does not train students to become conservators; instead it provides students with an introduction to collections care and preventative conservation.
- **Curation** (job titles include exhibition developer, exhibit coordinator, curator, director of interpretation, curatorial assistant). See O\*NET OnLine for the closest federal occupation listings (27-1027) at <http://www.onetonline.org/link/summary/27-1027.00>
- **Museum Administration** (job titles include curator, director, assistant director, deputy director, membership manager, development associate, communications/marketing director). See O\*NET OnLine for the closest federal occupation listings (SOC code 25-4012) at <http://www.onetonline.org/link/summary/25-4012.00>.

**COST:**

**Enter the total tuition and required fees for the entire program completed in normal time:**

**Estimated Program Cost**

Application fee	\$ 75
Tuition (\$2,450 per course for five courses, including the internship)	\$ 12,250
Books & Supplies	<u>\$ 800</u>
<b>TOTAL:</b>	<b>\$ 13,125</b>

**DRAFT**

Enter the total estimated costs for books and supplies for the entire program: see above  
Enter the total annual room and board charges for living on campus:  
√ Check here if your institution does not offer on-campus living

Enter the URL for program cost information available on your institution's website under Sec. 668.43(a): <http://ase.tufts.edu/museumStudies/application.asp>

#### DEBT AT PROGRAM COMPLETION:

Enter the number of students completing the program between July 1, 2008 and June 30, 2011:  
Of the 16 *[pre-populated from the response above]* completers reported above, enter the number completing with any student loan debt: *[The percentage of students completing the program with debt will be calculated using this field and the field above]*

For all students (both borrowers and non-borrowers) completing the program between July 1, 2010 and June 30, 2011, enter the median cumulative debt for each of the following:

Federal student loan debt: \$7,644

Private loan debt: \$170

Institutional financing plan debt: n/a

#### PROGRAM COMPLETION IN NORMAL TIME:

Enter the normal time in months to complete program as published in your institution catalog:

Of the 16 *[pre-populated from response to the first question in the debt at program completion section]* students completing the program between July 1, 2008 and June 30, 2011, enter the number who completed the program within the normal time reported above: 16

Students are expected to complete the program in four years.

The completion rate for the 2010 - 2011 academic year was: 100% (based on completing the program within four years).

**DRAFT**

**JOB PLACEMENT:**

**Enter the job placement rate for program completers:**

**%**

**For the job placement rate reported above, enter the following information to be included in the template as context for the job placement rate. Who is included?**

**What type of job?**

*Enter information about the students included in the calculation of this rate (example: All students who completed between July 1, 20xx and June 30,20xx are included in this calculation).*

*Provide information here about whether the jobs are in-field of study or not. (example: This job placement rate looks only at jobs that were in the field of study. Positions that recent completers were hired for include: ).*

**When were they employed?**

*Enter information about how long after the program completion date the job placement rate is based. (example: This rate is based on program completers who were employed within 180 days of completion and were employed for at least 13 weeks).*

**How were graduates tracked?**

*Provide information about how this information is obtained (completer/alumni survey, state data system, etc.). If a survey of completers/alumni is used, please provide the response rate to the survey.*

**What agencies (state or accrediting), if any, is this rate reported to?**

*Enter the state or accrediting agency(ies) to which your institution reports this job placement rate.*