

OSHER MEMBERS

YOU'RE INVITED to CONTRIBUTE to SPOTLIGHT, the magazine that celebrates the many talents of CURRENT MEMBERS involved in lifelong learning.

The editor, Arline Heimert, would like to hear from you!

SPOTLIGHT features:

- * Poems * Essays * Memoirs * Research * Commentaries
- * Works of art * Photographs * Short stories

GUIDELINES

- Works submitted cannot have been previously published.
- Maximum Length is approximately 3,500 words.
- All submissions MUST be typed in regular Arial 14 point font, with the exception of poetry, which may be in any 14 pt. script or calligraphy font (See attached format example).

E-mail your submission to Marilyn.Blumsack@tufts.edu or snail mail four copies to:

Spotlight Magazine
Osher Lifelong Learning Institute at Tufts University
039 Carmichael Hall
Medford, MA 02155

- Please include mailing address and telephone number with every submission.
- Accepted work may be subject to minor editing. Not every submission will appear in the next issue of Spotlight.
- Original artwork and photographs can be returned if a self-addressed envelope is included with the submission.

FORMAT

The following is the format to be used for all submissions.

Font: Arial
Size: 14 pt.

SAMPLE
Title: ALL IN CAPS

Author's Name

- Leave two spaces between author and title. Center align title and author. Omit "By".
- Begin the first paragraph three spaces below author name.
- Indent five spaces to begin paragraphs. Use single spacing within each paragraph.
- Leave at least 1.25" for the left margin.
- Do not number submissions as the entire document will be paginated at the printer.
- Please include a short, four- to five-line autobiography.