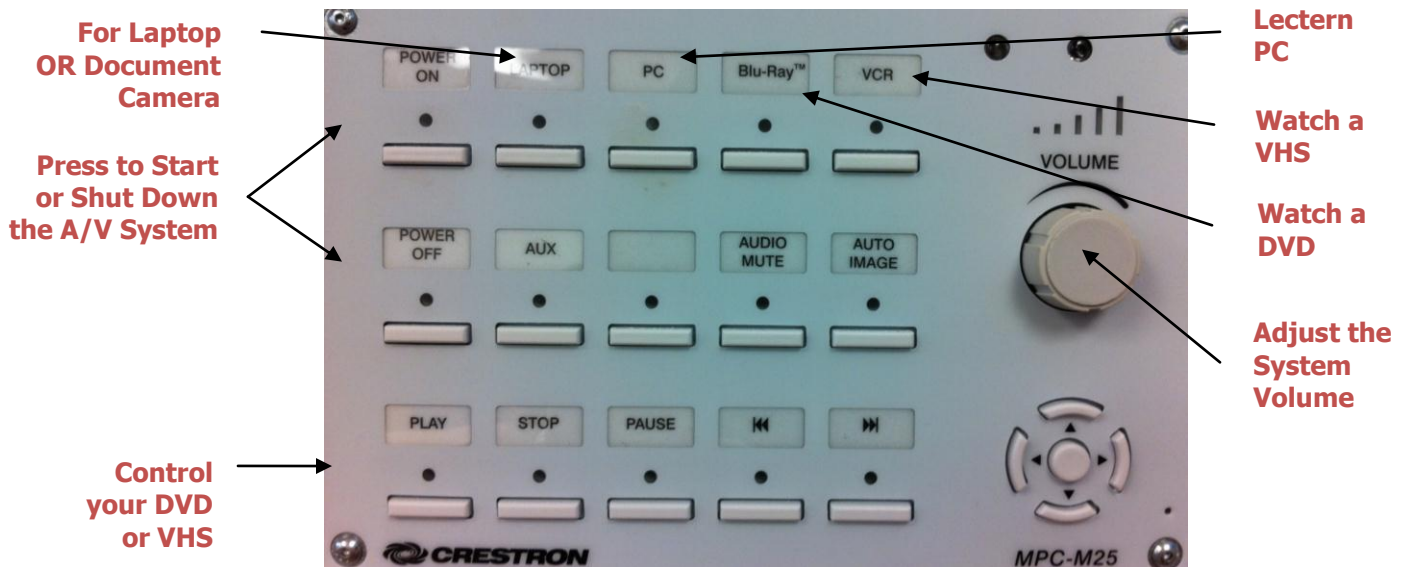


# Instructing in Classroom 001

## CONTROL PANEL



## THE COMPUTER, DVD PLAYER, VCR AND DOCUMENT CAMERA ARE LOCATED INSIDE THE PODIUM!

### Turning on the A/V System

- Locate the Control Panel on the wall BEHIND the podium
- Press the button labeled **POWER ON**
- Wait for a solid light before selecting an input

### Projecting from the Computer

- Press the button labeled **PC**
- Log on to the Computer with your **Tufts UTLN** to access your P-Drive, or log on with the classroom's username and password.

### Projecting from your Laptop

- Press the button labeled **LAPTOP**
- Plug the video connector into your laptop's external monitor port and plug the audio connector into the headphone port

### Projecting from the DVD Player

- Press the button labeled **Blu-Ray™**
- Use the bottom row of buttons on the control panel to control your DVD

### Projecting from the VCR

- Press the button labeled **VCR**
- Use the bottom row of buttons on the control panel to control your VHS

### Projecting from the Document Camera

- Press the button labeled **LAPTOP**
- Locate the Document Camera found in the drawer on the LEFT side of the podium
- Plug the video connector into the Document Camera's RGB port (on the back of the camera)
- Raise the camera arm and press the power button

### Shutting Down the Control System

- Press the button labeled **POWER OFF**

**GET HELP FROM ITS – [classroomsupport@ase.tufts.edu](mailto:classroomsupport@ase.tufts.edu) OR x7-0ITS (7-0487)**

**PLEASE POWER OFF THE CONTROL PANEL (NOT THE MASTER POWER) WHEN DONE!**