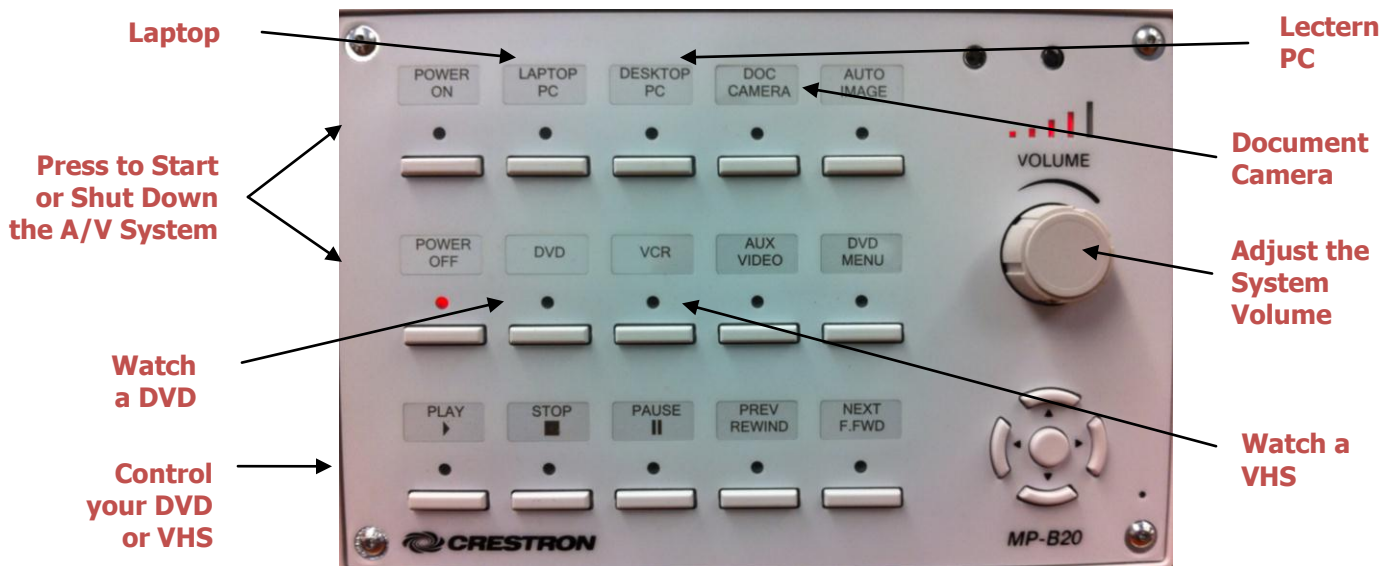


Instructing in Anderson XXX

CONTROL PANEL



THE COMPUTER, DVD PLAYER, VCR AND DOCUMENT CAMERA ARE LOCATED INSIDE THE PODIUM!

Turning on the A/V System

- Locate the Control Panel on the Podium
- Press the button labeled **POWER ON**
- Wait for a solid light before selecting an input

Logging on to the Computer

- Log on to the Computer with your **Tufts UTLN** to access your P-Drive, or log on with the following username and password:

Username:	AndersonXXX
Password:	

Projecting from your Laptop

- Press the button labeled **LAPTOP PC**
- Plug the video connector into your laptop's external monitor port and plug the audio connector into the headphone port
- If necessary, change the video settings on your laptop

Projecting from the DVD Player

- Press the button labeled **DVD**
- Use the bottom row of buttons on the control panel to control your DVD

Projecting from the VCR

- Press the button labeled **VCR**
- Use the bottom row of buttons on the control panel to control your VHS

Projecting from the Document Camera

- Press the button labeled **DOC CAMERA**
- Locate the Document Camera found in the drawer on the LEFT side of the podium
- Raise the camera arm and press the power button

Shutting Down the Control System

- Press the button labeled **POWER OFF**

GET HELP FROM ITS – classroomsupport@ase.tufts.edu OR x7-0ITS (7-0487)

Please remember to **POWER OFF** at the end of your lecture!