

**Information for Students:
Obtaining Lab Work at Tufts, Ordered by a Non-Tufts Physician**

Tufts Health Service would like to provide you the convenience of having laboratory work performed here that is ordered by a private physician, outside of our office. In order to do this, we will ask your private physician to provide us with phone and fax numbers to allow us to quickly communicate all results, and to ensure that your physician rapidly sees any abnormal results. The following points are important for you to understand.

- ?? Your physician can order the tests using a prescription. He/She must include exact test names, frequency of tests, and the diagnosis.
- ?? Your physician needs to provide us with an office fax number and daytime, evening and weekend phone numbers, so that abnormal results can be quickly reported.
- ?? In order to fax the lab results to your physician, we need a release of information form on file.
- ?? When you come in for lab work, check in at the front desk.
- ?? Your physician will be responsible to notify you of all results—both normal and abnormal.
- ?? If you wish to call for your results, please call your physician. Our laboratory is not able to give out test results.
- ?? The bill for the tests will be charged to your Bursar's bill. You will receive an itemized bill that can be submitted to your insurance company for reimbursement.
- ?? If you have any questions about billing issues, please stop by or call the Health Service business office at (617) 627-3820.