

University Trustees Committees

Academic Affairs Committee – 1 SEAT

This Committee meets three times per year (once in the Fall and twice in the Spring). This is one Committee of the Board of Trustees and students from different schools and organizations are allowed to send representatives to the Committee. The AS&E GSC is allowed to send a representative to this Committee for 4 of 5 years in a cycle.

GSC Representative: (1.) GSC President

Arts, Sciences & Engineering Committees

Budget and Priorities (B&P) – 2 SEATS

The committee meets weekly for about 6 weeks in the Fall term and about every other week in the Spring term. There is a great deal of pressure to write a 5-6 page report to the deans recommending budget priorities that must be in their hands by Thanksgiving, this in time for Trustee budget approval. Leading up to that project, the committee has discussions with various campus constituencies, seeking budget implications of their operations. Committee composed of faculty, two graduate students (one from A&S and one from Engineering), undergraduates and non-voting members of the university administration.

GSC Representatives: (1.) GSC Treasurer

*(2.) _____
**other volunteer must be from a different school
Treasurer*

Committee on Student Life (CSL) – 1 SEAT

A Committee on Student Life, consisting of seven or more faculty members, up to five elected undergraduate representatives, and one graduate student representative named by the Graduate Student Council. The Dean of Students, the Judicial Affairs Officer and the Director of Student Activities shall be ex-officio members without vote. The committee shall be jointly chaired by a student and a faculty member. The quorum for all appeals that the Committee hears shall be three faculty and two student members. This Committee shall have concern for student circumstances, activities, and affairs and shall have jurisdiction over those, which are not in the province of any other committee. It shall ensure that the ideals, principles, and ethical values characteristic of academic institutions are maintained.

GSC Representative: (1.) GSC Vice President

Educational Policy Committee (EPC) – 1 SEAT

A Committee on Educational Policy, consisting of ten or more members, of whom seven must be members of the Faculty, one must be a graduate student named by the Graduate Student Council, up to four may be elected undergraduate students, and three may be members of the Administration, including ex officio the Director of Advising and the President of the University or his designee. The Committee shall recommend, and revise annually, a long-term academic plan for Arts, Sciences and Engineering and coordinate reviews of Arts, Science, and Engineering academic programs. The Committee shall have the authority to consider and make recommendations on all matters of general educational policy including questions relating to: the coordination and direction of the various educational programs of the Faculty, and of the Faculties of the Associated Schools; the development of new programs and facilities and deletions of existing programs having direct bearing on the broad patterns of education within the jurisdiction of the Faculty; the oversight of academic advising and the overall nature, quality and direction of such education.

GSC Representative: (1.) _____

Equal Educational Opportunity Committee (EEOC) – 1 SEAT

A Committee on Equal Educational Opportunity, consisting of five or more members of the Arts, Sciences and Engineering faculty serving 5-year terms, up to three elected undergraduate students from Arts, Sciences and Engineering including at least one student from Arts and Sciences and from Engineering, and at least one graduate student named by the Graduate Student Council. The following administrators or their designees shall be ex-officio members without vote: The Deans of Undergraduate Education, Student Affairs and Admissions, the Director of the Office of Equal Opportunity and Affirmative Action, the Affirmative Action Officer of Arts, Sciences and Engineering, and the Diversity Education Officer of Arts, Sciences and Engineering. This committee shall concern itself with those programs intended to provide equal educational opportunity to students from all segments of society, it shall promote efforts to attract, support and retain students, faculty, administrators, and staff from all segments of society, and it shall be concerned with the creation of a positive working, learning, and living environment for the campus community. Its activities may include reviewing and reporting on progress in these areas as well as proposing new programs.

GSC Representative: (1.) *GSC Secretary*

Faculty Research Support and Facilities Advisory Committee – 2 SEATS

An Advisory Committee on Faculty Research Support and Facilities, consisting of a representative from each department or program that so desires, together with the following ex officio members or their designees, one of whom shall serve as secretary to the Committee: the Vice President for University Advancement; the Dean of Arts and Sciences or the Deans Designee, the Dean of the School of Engineering or the Deans Designee, Vice Provost (for Research), Director of Corporate and Foundation Relations, and any other Dean responsible for research activities. Also, 2 undergraduate students, appointed by the TCU Senate and two graduate students appointed by the Graduate Student Council.

GSC Representatives: (1.) _____ (GSAS)
(2.) _____ (SOE)

Information Technology Committee (ITC) – 1 SEAT

A Committee on Information Technology, consisting of five or more members selected from the Faculties of Arts, Sciences and Engineering, two undergraduate students, and one graduate student. The Deans of the School of Arts and Sciences and the School of Engineering, or their designates, the Director of Computing for Arts, Sciences, and Engineering, and the Vice President for Information Technology and Chief Information Officer shall be members ex officio without vote. This committee shall monitor and provide advice on the delivery of information technology services provided to AS&E by any and all University administrative departments, and make recommendations concerning improvements in such services or their underlying policies as necessary to support the University’s teaching and research missions. The Committee shall ensure that all computing and information technology services for research and instruction are delivered in a way that meets the needs of AS&E faculty, staff, and students.

GSC Representative: (1.) _____

Library Committee – 1 SEAT

A Committee on the Library, consisting of four or more faculty members, at least four of whom have professorial rank, with no more than one member from any one department, the Chair of the Committee on Budget and University Priorities, two elected undergraduate students, one graduate student named by the Graduate Student Council and, ex officio, the Director of the Tisch Library and the Assistant Director for Teaching and Research, Tisch Library. The Committee shall advise the Director of the Tisch Library on library policies, budget, collections, and services. It shall also assist in the dissemination of information about the library to constituent groups.

GSC Representative: (1.) _____

Tenure and Promotions Evaluations – 2 APPOINTMENTS

This is not a standing University Committee with regular members. Rather, *ad hoc* review committees are created when a review for tenure and promotion are needed. Both the GSC and TCU are asked to field representatives to go to a Department in which a Faculty member is up for tenure or promotion, to review the package that has been put together for that candidate, and to submit a response from the GSC or TCU on the strength of the overall package (which usually includes letters of support that have been written by individual students). There is no easily anticipated time commitment: it is usually a one-time event for a couple hours and different students (sent by the GSC) can do the reviews for different Faculty members.

There is no set number of people that are needed for this Committee. However, it is good to have at least two people signed up to do these reviews, since a student would not be able to do the review for their Department.

GSC Representatives: (1.) _____

(2.) _____

College of Arts & Sciences Committees and Graduate School of Arts & Sciences Committees

Curricula Committee – 1 SEAT

A Committee on Curricula consisting of eight or more members. This committee shall serve as a joint Committee for the Colleges of Liberal Arts and Jackson College, and shall consist of the Dean of the College for Undergraduate Education, ex officio and without vote, seven or more faculty members, a member of the library staff, ex officio and without vote, and up to three student members, including one graduate student. The function of this Committee shall be to care for the wise adjustment of the curricula, and to oversee interdisciplinary minors and plans of study. All proposed changes in the curricula shall be referred to this Committee before being referred to the Faculty for final action.

GSC Representative: (1.) _____

School of Engineering Committees

Engineering Graduate Studies Committee – 2 SEATS

A Committee on Engineering Graduate Studies and Research, which shall consist of the Dean of the School of Engineering, the Associate Dean for Engineering Graduate Studies, one member from each department and the Chair of the Engineering Curriculum Committee. The Committee shall review all changes in programs and policy affecting engineering graduate programs and research and bring its recommendations to the Faculty of the School of Engineering. The Committee shall be charged with maintaining standards of admission and performance; reviewing, when required, degree requirements; and insuring coordination among programs in engineering and within disciplinary programs with departments outside the School of Engineering.

GSC Representatives: (1.) _____

 (2.) _____