

TUFTS UNIVERSITY - Arts, Sciences & Engineering
SENIOR FACULTY RESEARCH SEMESTER FELLOWSHIPS
Award Period: Academic year 2010-2011

DEADLINE: October 16, 2009

The Committee on Faculty Research Awards is prepared to receive applications for Research Semester Fellowships for Senior Faculty. The Research Semester Leave is designed to provide senior faculty members with a paid semester leave in order to engage in research on a major project and to prepare it for publication. The criteria for awarding these fellowships will be the quality of the candidate's performance as a scholar and the quality and feasibility of the proposed scholarly endeavor.

The applicant for a Research Semester Fellowship must be a **full-time tenured** member of the Faculty of Arts, Sciences, and Engineering. These awards may be combined with other sabbatical awards to allow the recipient a full year's leave of absence.

(Please note: A separate Leave Application must be submitted through your Chair to the Dean by December 1.)

1. **A completed copy of the application** (collated but not stapled) must be submitted by **October 16, 2009 to:**

Committee on Faculty Research Awards
(c/o the Office of the Dean, GSAS,
Ballou Hall, First Floor

2. **A current curriculum vitae**, including a list of all grants applied for in the last five years, and the disposition of those applications (including FRAC).
3. **A statement of the proposed project, describing the planned research in no more than 1000 words.** The statement should explain the significance of the project as well as its relationship to the applicant's general scholarly work. It should also explain how the applicant's time shall be used on leave. The text should be written in language comprehensible to colleagues in other disciplines.
4. **Two letters giving appraisals of the quality and the feasibility of the proposed project should be submitted under separate cover.** One letter should be from a referee outside the University; (If the project is to be conducted at another institution, a letter confirming visiting arrangements from a colleague at that institution would be appropriate.) The second letter should come from a tenured colleague in the applicant's department. Neither letter, however, should be from a collaborator on the project. The applicant should remind referees to send their letters to the committee by the deadline.

Each **recipient** of a Research-Semester Fellowship must complete a Research Semester leave form unless that semester is part of a full-year's leave of absence in which case a standard application form for a Leave of Absence should be completed. Requested on that form is a comment from the Department Chair, supporting the application, and an explanation by the Chair of how the vacancy will be covered if the request for leave is granted. The Department Chair will be expected to meet with the Academic Dean(s) to discuss plans for covering the vacancy.

Applicants should not expect feedback from the Committee on their proposals.

Assistance from the University should be acknowledged in any publication that results from FRAC funding.

A ONE-PAGE FINAL REPORT must be submitted to the Committee upon completion of the Research Semester, summarizing the work accomplished. The Committee may refuse further funding to those who have received funds but have not reported in timely fashion on the use of those funds. (All reports should be sent via email to the FRAC Committee c/o Charlene.carle@tufts.edu.)

Note: Faculty who have applied for a summer grant, and who are also awarded a Research Semester Fellowship, may take one or the other, but not both in the same year. For the purposes of this restriction, a year is defined to run from July 1 to June 30.