AS&E FACULTY MEETING AGENDA

Wednesday, April 25, 12-1:20 PM
Coolidge Room, Ballou Hall
Coffee, water, fruit, and desserts available at 11:30 a.m.

*Please note this meeting will offer videoconference capabilities for our colleagues at the SMFA*

AGENDA

ANNOUNCEMENTS

Introduction of Deborah T. Kochevar, Provost ad interim
   Jianmin Qu, Dean of the School of Engineering

Responding to Government Officials
   Dana Fleming, Assistant General Counsel

NEW BUSINESS

Proposed Bylaws Change: Faculty Research Awards Committee (FRAC)
   Jianmin Qu, Dean of the School of Engineering
   Members of the Executive Committee

Tenure and Promotion Discussion: Role of the Outside Expert
   Lynne Pepall, Professor, Economics
   Chair, Tenure and Promotion Committee 2017-2018

Faculty Housing Report
   Laurie Baise, Professor, Civil and Environmental Engineering
   Anna Sajina, Associate Professor, Physics and Astronomy
   Co-Chairs, Committee on Faculty Work/Life

FOR REFERENCE

ATTACHMENTS*
   • Agenda

*Please print all attachments and bring them with you to the meeting; a limited number of hard copies will be available at the meeting.

Listings of future faculty meetings as well as the agenda and attachments for this meeting are online at http://ase.tufts.edu/faculty/meetings/.

April 25, 2018
BRIEFINGS

ANNOUNCEMENTS

**Topic:** Expanded Quiet Study Spaces During Final Exams  
**Summary:** Prior to and during final exams, all students on the Medford campus (including Fletcher students and undergraduate and graduate students in Engineering and Arts and Sciences) will have access to designated study spaces across campus. A small cross-school working group has identified several buildings and rooms that will be open for quiet study after business hours and until late at night, from Sunday, April 29 through Wednesday, May 9. These spaces will be patrolled by TUPD or monitored by student employees while in use, and then cleaned prior to the next business day. In the case of a few academic buildings that have been designated for late-night quiet study from 10 PM through 1 AM, we have scheduled priority cleaning before 8 AM. We are opening up additional study spaces in response to student requests to ease crowding in Ginn Library and Tisch Library during reading period and final exams. Students will be informed of the study locations by email and will have access to an online schedule at [http://students.tufts.edu/find-study-space-finals](http://students.tufts.edu/find-study-space-finals). We are alerting faculty so you are aware of student access to some buildings during this time period and so you may inform your advisees.

NEW BUSINESS

**Topic:** Discussion of Proposed Bylaws Change: Remove the Faculty Research Awards Committee (FRAC) from the AS&E Bylaws  
**Speakers:** Jianmin Qu, Dean of the School of Engineering, Members of the Executive Committee  
**Summary:** Since the School of Engineering no longer plans on giving budgetary contributions to FRAC but will instead be funding faculty research proposals through the SOE Dean’s Office, FRAC should now be considered an Arts and Sciences committee rather than an Arts, Sciences and Engineering committee. As a result, the original bylaws of FRAC that appear in the Complete Text of the Bylaws of the Faculty of Arts, Sciences, and Engineering on page 6, Article IV, Section 1, item k should be removed.

Article IV, Section 1, item k of the Bylaws of the Faculty of Arts, Sciences and Engineering:

A Committee on Faculty Research Awards, consisting of eleven members of the faculty of professorial rank, appointed for staggered five-year terms. The membership shall include at least one member from each of the following areas: arts, engineering, humanities, natural sciences and mathematics, and social sciences. The following shall be members ex officio without vote: the Dean of the School of Arts and Sciences or designee and the Dean of the School of Engineering or designee; the Associate Vice Provost for Research Administration or designee; and the Director of Corporate and Foundation Relations. The committee may appoint such additional members, without vote, as it deems appropriate. The committee shall elect its chair at the last meeting of the spring semester of each academic year and the Secretary of the Faculty share shall serve as secretary of the committee.

April 25, 2018
The committee shall distribute funds made available to it for support of research conducted by members of the Faculty of Arts, Sciences and Engineering. Determinations concerning the distribution of funds shall be made by majority vote; in the event of a tie, the chair shall vote to break the tie. The committee shall be responsible for reviewing applications submitted to it, and, where appropriate, shall review evaluations, in support of the applications, from persons within and outside the university. In making awards, the committee shall promote faculty development by funding selected small projects and providing seed money for larger ones. The committee shall represent the faculty in seeking new internal and external sources of funding for the awards which it administers.

**Action Required:**
Discussion in April 25 meeting, vote at May 16 meeting

**Topic:**
**The Role of the Outside Expert in Tenure and Promotion**

**Speakers:**
Lynne Pepall, Chair, T&P (2017-2018)

**Summary:**
The T&P Committee believes that some changes in the role of the Outside Expert (OE), specifically how and when we draw on the expertise of the OE, could better achieve Statement 11’s goal, which is to have a fair process that ensures the strongest case going forward to the Administration.

- One proposed change is to ask the OE to review the proposed list of external evaluators, commenting upon their stature in the field and relevance to the candidate’s research and to identify who may be missing from the list.
- T&P currently asks, at the tenure subcommittee meeting, for the OE’s views on the stature and relevance of the evaluators who have written letters. It is late at this stage in the process to ask who is missing from the set of external evaluators chosen for the case, and whether we have the “right list.”
- This change could help strengthen the candidate’s case in two important ways:
  - Assist departments in compiling the list of evaluators. This could be helpful for cases in which there is little overlap between the candidate’s scholarship and colleagues in the department.
  - Help prioritize among the list which external evaluators are best able to evaluate the candidate’s scholarship and research trajectory at Tufts.

**Action Required:**
Discussion at April 25 meeting

**Topic:**
**Faculty Housing Report**

**Speakers:**
Laurie Baise, Professor, Civil and Environmental Engineering, and Anna Sajina, Associate Professor, Physics and Astronomy, Co-Chairs, Committee on Faculty Work/Life

**Summary:**
The Committee on Faculty Work/Life would like to share their report which includes a summary of existing faculty housing resources, benchmarking of peer institutions, and a set of both short term (low cost) and long term recommendations.

**Action Required:**
For information only

April 25, 2018