Summary of Changes to the AS&E Faculty Handbook 2015

Chapter 1: Organization and Governance
- Updated links to faculty bylaws and committees
- Updated voting rights for A&S professors of the practice

Chapter 2: Faculty Appointments
- Implemented approved revisions to the definitions of Professor of the Practice (Eng) and Professor of the Practice (A&S)
  - Updated voting rights for A&S professors of the practice
- Contract Reviews and Renewals: in all cases the language about course evaluations numbers has been changed to the following to reflect the changing nature of the course evaluation instrument:
  - A complete list of courses taught with both enrollment figures and the numerical averages from student evaluations for questions "overall rating of the professor," the "overall rating of the course," and, when available, "compared to other courses at Tufts, I learned..." for each course the candidate has taught at Tufts.
- Adjusted the contract lengths and eliminated the term limit of Professors of the Practice (Eng) and (A&S) to reflect what has been approved in the appropriate school bylaws

Chapter 3: Faculty Responsibilities
- Updated references to SIS from iSIS
- Changed references of Office of Disability Services to the Office of Student Accessibility
- Added the School of Engineering Workload Policy

Chapter 4: Tenure and Promotion
- Updated links to Statement 11
- Replaced the text of Statement 12 to reflect the revised version from 2013

Chapter 5: Leaves of Absence
- Added guiding principles of academic leaves
- Updated school contacts for leave information
- Updated contact information for the staff contact person in the School of Engineering relative to leaves
- Removed the following statements to reflect changes that were previously approved and implemented in Chapter 4 to avoid inconsistency
  - "In no instance may the leave be taken in the academic year in which a tenure application is being reviewed."
  - "It is important to note that faculty members cannot go on leave during the year in which they come up for tenure review (See Chapter 4, Probationary Period)."
- Under “Academic Leaves With Pay,” added a section on “Partially Supported Research Leaves” (Arts and Sciences)
- Under “Academic Leaves without Pay,” added a section on “Multiyear Academic Leaves of Absence” (Arts and Sciences)
- Under “Nonacademic Leaves of Absence,” updated text under “Returning from a Leave” to reflect current practice
- Under “Definitions of Terms,” several definitions have been updated to reflect current policy and legal issues
- Leave Eligibility Chart was updated
Chapter 6: Compensation, Benefits, and Faculty Development

- Under “Faculty Development,” added a section on “Faculty Research Accounts Policy” (School of Arts and Sciences)

Appendix

- Updated links as necessary