Schedule and Location

Wednesday, May 4, 2016, 12:00 PM – 1:20 PM
Coolidge Room, Ballou Hall
Light lunch, coffee, and water served at 11:30 AM

Agenda

Announcements

Reception to Welcome SMFA Faculty to Tufts, May 12th, 6-8 PM, Remis Sculpture Court
Nancy Bauer, Dean of Academic Affairs for Arts and Sciences

Old Business

Vote on AS&E Bylaw Changes: Faculty Advisory Board (FAB) and Executive Committee
Members of the AS&E Executive Committee

New Business

Resolution on Climate Change and Tufts University
Paul Joseph, Professor, Department of Sociology, and Luke Sherman, Student

Administration’s Response to Work/Life Committee Report
David Harris, Provost and Senior Vice President; and
Julien Carter, Vice President of Human Resources

Adjournment

For Reference

*Please print all attachments and bring them with you to the meeting; a limited number of hard copies will be available at the meeting.

- Briefing Information
- Resolution on Climate Change and Tufts University

Listings of future faculty meetings as well as the agenda and attachments for this meeting are online at http://ase.tufts.edu/faculty/meetings/.

Below the Line Announcements

AS&E Diversity Fund  Proposals are due May 15th and should be submitted to asediversityfund@tufts.edu.
Briefings

Announcements

Reception to Welcome SMFA Faculty to Tufts, May 12th, 6-8 PM, Remis Sculpture Court
AS&E faculty members are invited to meet SMFA faculty colleagues in a reception that will be held in the Remis Sculpture Court, and the Tufts Gallery will be open.

Old Business

Vote on AS&E Bylaw Changes: Faculty Advisory Board (FAB) and Executive Committee

Speaker: Roger Tobin, Executive Committee

Summary:
1) The bylaw description of the Faculty Advisory Board for Administration shall be amended as follows:

Current bylaw language:

The board shall represent the faculty in communications with the president; provost; associate, assistant, and vice provosts; major deans, and in general whatever individual or group is appropriate, in matters concerning the administration of Arts and Sciences and Engineering. The board shall respond to requests for consultation from the president, and other administrators, and from faculty, concerning the selection and performance of individual university administrators whose duties substantially affect the faculty, its departments, programs, students, and committees. It may also initiate inquiries at its own discretion. The board shall have the authority of the faculty to solicit from faculty, administration, and others whatever information it deems appropriate for these inquiries.

In general, the board shall not consider matters falling within the jurisdiction of other faculty standing committees, departments, programs, or similar established bodies. However, the board may initiate actions relating to such matters when questions concerning administrative procedures and/or quality of performance present themselves. In the event that the administration or the faculty requires consultation with regard to an urgent situation when it appears necessary to make decisions not already provided for by faculty vote or governed by generally accepted precedent, the administration or the faculty shall address itself to this Faculty Advisory Board. The board may itself initiate inquiry for urgent situations if it deems necessary and shall report its findings to the faculty.

Proposal: Replace the above bylaw language with the following:

The board shall conduct periodic reviews of senior administrators in the School of Arts and Sciences and the School of Engineering. The administrators to be reviewed, schedule of reviews, and review procedures shall be determined by the Faculty of Arts, Sciences and Engineering in consultation with...
the Dean of Arts and Sciences, the Dean of Engineering and the Provost. The board may itself initiate inquiry for urgent situations if it deems necessary and shall report its findings to the faculty.

In general, the board shall not consider matters falling within the jurisdiction of other faculty standing committees, departments, programs, or similar established bodies. However, the board may initiate actions relating to such matters when questions concerning administrative procedures and/or quality of performance present themselves. The board shall have the authority of the faculty to solicit from faculty, administration, and others whatever information it deems appropriate for these inquiries.

2) The bylaw description of the Executive Committee shall be amended as follows:

Current Bylaw language:

The primary duty of the Executive Committee is to design the agenda of faculty meetings, doing so in the context of a coordinated collection of information from the administration, faculty committees, department chairs, and other sources, in order that discussions at faculty meetings adequately reflect faculty concerns and proceed in a well-informed manner. The Executive Committee is also responsible for directing business to appropriate faculty committees and for assuring that there is no unnecessary overlap in the charges of those committees.

The committee is furthermore responsible for overseeing the committee structure and operation in general, ensuring the effective and efficient functioning of committees, and recommending changes when needed. The committee shall have the authority to replace a member of a committee if the Executive Committee determines that there is sufficient cause and need for such action. In the case of an elective committee, the replacement shall be the runner-up for that committee at the most recent regular or special election, if the runner-up is available and is eligible. If the runner-up is not available or is not eligible, a special election to fill the vacancy shall be held at the next regular faculty meeting or at a special meeting called for that purpose. The replacement shall serve on the relevant committee until the next regular faculty committee elections are held.

The Executive Committee appoints individuals from its elected membership to serve as faculty representatives to trustee committees and the following faculty committees: Committee on Committees, Committee on Budget and Priorities, and Educational Policy Committee.

Proposal: Replace the last paragraph (emphasis added) above with the following:

The committee shall represent the faculty in communications with the president; provost; associate, assistant, and vice provosts; major deans, and in general whatever individual or group is appropriate, in matters concerning the administration of Arts and Sciences and Engineering. The committee shall respond to requests for consultation from the president and other administrators, and from faculty, concerning matters that substantially affect the faculty, its departments, programs, students, and committees. The administration or the faculty shall address itself to the Executive Committee if consultation is required with regard to an urgent situation when it appears
necessary to make decisions not already provided for by faculty vote or governed by generally accepted precedent.

In general, the committee shall not consider matters falling within the jurisdiction of other faculty standing committees, departments, programs, or similar established bodies. However, the committee may initiate actions or inquiries relating to such matters when questions concerning effective faculty governance present themselves and shall report its actions or findings to the faculty. The committee shall have the authority of the faculty to solicit from faculty, administration, and others whatever information it deems appropriate for these inquiries.

The Executive Committee appoints individuals from its elected membership to serve as faculty representatives to the following faculty committees: Committee on Committees, Committee on Budget and Priorities, and Educational Policy Committee, and appoints individuals from its elected membership or from the elected membership of other appropriate committees to serve as faculty representatives to trustee committees.

**Key Issues:** The current bylaw description of the Faculty Advisory Board does not mention its primary current function, the review of senior administrators, and describes many functions that in recent years have been carried out by the Executive Committee. Similarly, the current description of the Executive Committee does not mention its broader role as a liaison between the faculty and administration. The proposed amendments bring the bylaw descriptions into line with current practice, while retaining the authority of FAB to initiate actions and inquiries, so that power does not reside solely in the Executive Committee. The proposed language has been reviewed and approved by the current membership of both committees.

In addition, the proposed amendment authorizes the Executive Committee to appoint faculty representatives from other elected committees, as well as from its own membership, to represent the faculty on trustee committees. For example, a member of the Budget & Priorities Committee may be designated as the representative to the Trustees’ Administration and Finance committee.

**Action required:** Vote on the proposed changes.

**New Business**

**Resolution on Climate Change and Tufts University**

** Speakers:** Paul Joseph, Professor of Sociology, and Luke Sherman, Student

**Summary:** The resolution contains a series of proposals pertaining to the responsibility of the university to confront climate change.

**Key Issues:** Warming of the planet, the possibility that “life as we know it” will be fundamentally altered, and the best use of the resources of Tufts University to help mitigate and adapt to the consequent threats.

**Action required:** Votes on the proposals. Votes will be taken by secret ballot.

**Further Information:** Paul.joseph@tufts.edu
Administration’s Response to Work/Life Committee Report

_Speakers_: David Harris, Provost and Senior Vice President; and Julien Carter, Vice President of Human Resources

_Summary_: Provost Harris and Vice President Carter have been co-chairing a university-wide work/life committee for about a year. We will provide the AS&E faculty with an update on our progress. This follows the presentation by Associate Professor Elizabeth Remick at the February 24 AS&E meeting.

_Key Issues_: Balancing a strong desire to provide faculty and staff with a work environment that helps us manage work/life challenges, in an environment of scarce resources and many compelling priorities.

_Action required_: None