The primary responsibility of the Executive Committee of the Graduate School of Arts and Sciences is to review graduate student requests for reinstatement and extension of time. The Committee met three times during this academic year: 31 August 2016, 11 January 2017, and 3 May 2017. Committee members also conferred about some matters between meetings over email.

The committee members for the 2016-2017 academic year were:
- Robert Cook, Dean of the Graduate School of Arts and Sciences
- Barbara Wallace Grossman, Chair, Drama and Dance
- Elizabeth Ammons, English
- Avner Baz, Philosophy
- Richard Chechile, Psychology
- Sarah Herchel, Assistant Dean of the Graduate School of Arts and Sciences
- Jonathan Kenny, Chemistry
- Steven Marrone, History
- Sinaia Nathanson, Associate Dean of the Graduate School of Arts and Sciences
- Martha Pott, Child Study and Human Development
- Krzysztof Sliwa, Physics & Astronomy

Special thanks to Kim Ellwood (Office of the Dean) for her administrative support throughout the year.

During the 2016-2017 academic year, the committee reviewed and decided upon:
- 6 extensions of time (4 Ph.D. and 2 M.A.)
- 1 confirmed new end date for extension of time after return from medical leave (1 Ph.D.)
- 7 reinstatements (4 Ph.D. and 3 M.A.)
- 2 reinstatements and extensions of time (1 Ph.D. and 1 M.A.)

In addition, the dean approved one reinstatement after personal withdrawal.

On October 5, Deans Cook, Herchel and Nathanson, Kim Ellwood, and I met with representatives from Graduate Student Service to discuss revising the Extension of Time and Reinstatement forms. The goal was to improve communication after extension of time decisions are made so that the correct date for registration holds will be noted in students’ files. The group agreed that this information will be emailed to Graduate Student Services along with the petition decision for each student. The GSS team would then communicate with students about the time remaining to degree.

Concerned about lack of clarity on the existing forms, which combine Reinstatement and Extension of Time requests, the committee agreed that two separate forms – one for
Reinstatement, the other for Extension of Time – would be preferable. They have been drafted and reviewed by the committee, but still need to be finalized.

At the committee’s May meeting, Martha Pott’s generous offer to serve as committee chair in 2017-2018 was gratefully accepted.

Respectfully submitted,

[Signature]

Barbara Wallace Grossman, Professor, Drama and Dance Chair, Graduate School Executive Committee