Department of Physics  
and Astronomy  

May 11, 2004  

Committee on Committees  

The Graduate School of Arts & Sciences Executive Committee met on August 26, 2003, January 27, 2004 and May 6, 2004. The primary business is to approve requests for leaves of absence (2), extension of time (9), transfer of credit (40), reinstatement and credit for courses below the 100 level toward partial fulfillment of the degree requirements in the Department of Education (37).  

The Committee discussed and established a new policy for students in the Philosophy program. The Committee decided that first requests for “leave of absence” to prepare for exams will be granted automatically for up to one year per present policy. After the one year leave of absence the student will be required to register for “continuation status” and will be charged the continuation fee for every semester that he/she continues. This should be clearly stated in the Department of Psychology Student Handbook. The Committee decided that three years to complete courses and exams is reasonable (with no continuation fee).  

The Committee established a new policy for under 100 level courses for Master of Arts in Teaching students in the Education Department – to become effective F’04.  

"Students in the Education M.A.T. (teaching licensure) programs are allowed to take up to two undergraduate level courses with the following conditions:  

a. the student must receive a grade of B+ or better  

b. elementary or introductory level courses are not allowed except when required to meet state licensure requirements.*  

*The Graduate Credit form must be approved by the Education Department and liaison in the subject area. The form must be submitted with the Recommendation for Award of Master’s degree (degree sheet)."  

2003-2004 Committee Members  
Robin B. Kanarek, Dean  
Krzysztof Sliwa, Physics (Chair)  
Olga Baloueff, BSOT  
Gerard Gasarian, Romance Languages (Sp,04 on leave)  
Sonja Hofkosh, English (F’03-Sp’04 on leave) Jon Fyler Substitute  
Martha Pott, Child Development  
Mary Jane Shultz, Chemistry  
Kathleen Weiler, Education  

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