The OAC met each month during the 2016-17 academic year.

**Accomplishments:**
Prepared for the ABET accreditation visit to occur in the Fall 2017 semester.

Updated university web links to degree sheets and annual enrollment data.

Reviewed and edited the OIR&E SOE employer survey, currently on a three – year cycle.

Reviewed and edited the OIR&E SOE annual alumni survey, sophomore student survey, first year student survey, and senior survey, and the results of these surveys.

Worked with the SOE Curriculum Committee to continue the process of transition to Carnegie Units for SOE courses.

Delegated authority to the Associate Dean for Undergraduate Advising (Jennifer Stephan) for assigning non – SOE course attributes with OAC approval as consent items.

**Activities:**
Used our wiki for repository of OAC documents, including meeting minutes and shared materials at: [https://wikis.uit.tufts.edu/confluence/display/SOE/Home](https://wikis.uit.tufts.edu/confluence/display/SOE/Home)

Reviewed the certification of degree process for School of Engineering (SOE) undergraduate degrees in consultation with the Registrar. Set a clearly – defined certification process and recommended that a software – based process be implemented. The faculty needs an audited process that ensures that all students’ requirements are met.

Representatives of the committee met with SOE department administrators to inform them of upcoming demands from the departments concerning the expected ABET visit.

Implemented self – study reports for all eight ABET – accredited undergraduate degrees as needed for the upcoming Fall 2017 ABET accreditation visit.

**Members:**
Wayne Chudyk (Chair), Sergio Fantini, BME; Laurie Baise, CE; Hyunmin Yi, CHE; Hwa Chang, CPE; Ben Hescott, CS; Usman Khan, EE; Andrew Ramsburg, EVE; Doug Matson, ME; Sam Liggero, TGI; Darryl Williams, Dean’s Office; Jennifer Stephan, Dean’s Office; Kat Mor, Dean’s Office; Christina Butler, OIR&E; Steve Babbin, OIR&E; Dawn Geronimo Terkla, OIR&E.

Submitted by Wayne Chudyk