OAC met September, October, November, March and May during the 2014-15 academic year

**Accomplishments:**
Updated SOE posting of graduation rates per ABET modified instructions in September 2014. Formally amended by-laws to allow past Program Directors to serve on OAC as chair (does not need to be a current department Program Director).
OIR&E initiated an informal study of the response rates to SOE Alumni surveys based on differences in how each program presented the survey to their graduates; results showed significant improvement in response rates when members of the department personally contacted (usually by email) alumni. This system is cost effective with little additional time burden for faculty and greatly improves the survey response.

**Activities:**
Discussed relationship between Tufts credits and the Carnegie Credit system in support of future NEASC accreditation activities. Continued ongoing activities relating to updating of program specific degree sheets for all eight professional SOE undergraduate programs. Reviewed the findings of the 2014 First Year Student Survey, Sophomore Student Survey, and Senior Student Survey, Employer Survey and Alumni Survey.

**Challenges:**
It is unclear moving forward how to keep the number of credits for each accredited degree in SOE at the same number with the change to use of the Carnegie credit system (3-4-5). Degree sheets must be amended accordingly and a strategy developed to deal with the transition period (from Tufts credits to Carnegie Units). Discussion on how to implement the new system will be a major effort in the next year.

**Members:**
Christina Butler*, OIR&E; Lorie Baise, CEE; Hwa Chang, ECE; Sergio Fantini, BME; Sam Guyer, CS; Sam Liggero, Gordon Inst.; Doug Matson (Chair), ME; Jerry Meldon, ChBE; Katia Miller*, OIR&E; Andrew Ramsburg, CEE, Sameer Sonkusale, ECE, Chris Swan, SOE, Dawn Geronimo Terkla*, OIR&E; and Karen Vagts*, Tisch Library. SOE staff Sarah Richmond* and Kat Mor*.

* non-voting

Submitted by Douglas Matson 5/9/2015