The OAC met each month during the 2013-14 academic year except for March 2014.

**Accomplishments:**
Instituted a new method to report annual student enrollment and graduation rate data in compliance with ABET policy requirement changes.

Reviewed the implementation of the 2014 Alumni Survey and Employer Survey specifically targeting shortening of survey completion times by removing redundancy and eliminating questions; these changes were proposed in an effort to increase survey completion and response rates. Updated First Year Survey, Sophomore Survey and Senior Survey based on changes to course numbers, content, and student organizations.

Piloted new Employer Survey data acquisition technique during the September AS&E Career Fair and the February SciTech Fair; follow-up email resulted in a response rate that was comparable to direct mailings, was less expensive, and was not as labor intensive. Increases in Alumni Survey response rates attributed to new policy where some edited results are released to the participants upon request after they had completed the survey.

**Activities:**
Used our wiki for repository of OAC documents and shared materials at: https://wikis.uit.tufts.edu/confluence/display/SOE/Home

Discussed implementation of the Educational Policy Committee recommendations for online course policy. Conducted initial planning to support the required upcoming two-year accreditation response to NEASC on credit requirements for graduation.

Updated course designation spreadsheet listing all SOE courses and their math, basic science, or engineering content. Discussed relationship between Tufts credits and the Carnegie Credit system in support of future NEASC accreditation activities.

Continued ongoing activities relating to updating of program specific degree sheets for all eight professional SOE undergraduate programs. OAC approval not required but deemed prudent in order to support increased communication between programs. Reviewed the findings of the 2014 First Year Student Survey, Sophomore Student Survey, and Senior Student Survey, Employer Survey and Alumni Survey.

**Members:**
Christina Butler, OIR&E; Hwa Chang, ECE; Wayne Chudyk (Co-chair, Fall), CEE; John Durant, CEE; Sergio Fantini, BME; Sam Guyer, CS; Sam Liggero, Gordon Inst.; Doug Matson (Co-chair Spring), ME; Jerry Meldon, ChBE; Babak Moaveni, CEE, Sarah Richmond, SOE; Sameer Sonkusale, ECE, Chris Swan, SOE, Dawn Geronimo Terkla, OIR&E; Karen Vagts, Tisch Library, and Qiaobing Xu, BME.

Submitted by Douglas Matson 5/20/2014