

**BYLAWS OF THE FACULTY OF THE
GRADUATE SCHOOL OF ARTS & SCIENCES
DRAFT OCTOBER 2009**

ARTICLE I

Section 1. There shall be a Faculty of the Graduate School of Arts and Sciences comprising: (a) all persons appointed or elected by the Trustees of Tufts College who are members of the ~~Faculties~~ **Faculty** of the College of Liberal Arts, ~~Jackson College, or the College of Engineering and Jackson College, and graduate academic departments of the Graduate School of Arts and Sciences;~~ (b) those other persons appointed or elected full-time by the Trustees of Tufts College who regularly instruct or direct the studies of students enrolled in degree programs offered by the Graduate School of Arts and Sciences as ~~determined~~ **approved** by the President ~~on the basis of recommendations made by the Executive Committee presented with the approval~~ **on the recommendation** of the Dean of the Graduate School **of Arts and Sciences;** (c) the President, the Provost, ~~the Vice President for Health Sciences, the Academic Vice President, the Dean of the Graduate School of Arts and Sciences, and the Deans of the other Associatesd Schools within Arts, Sciences and Engineering,~~ and the Deans of the other Graduate and Professional Schools; (d) such other persons as the President may appointment upon recommendation of the Dean of the Graduate School.

Section 2.

A faculty title containing the word "Visiting" shall be used to designate a faculty member who holds an appointment at another institution, but who is on leave to be at Tufts for a specified period of time. Faculty members holding such "visiting" positions are not eligible for tenure on the Faculty of the Graduate School of Arts and Sciences.

A faculty title containing the word "Adjunct" may be held by a faculty member whose primary appointment is outside the Faculty of the Graduate School of Arts and Sciences. Those whose titles include the word "Adjunct" are not eligible for tenure on the Faculty of the Graduate School of Arts and Sciences.

A faculty title containing the word "Research", shall be held by a person whose responsibilities are predominantly in the area of scholarly research, whose position is supported by external funding, and whose appointment is made subject to the availability of such funds. Individuals holding "Research" appointments are not eligible for tenure on the Faculty of the Graduate School of Arts and Sciences.

A faculty title containing the word "Practice" shall be held by a person whose accomplishments are principally in the non-academic venues and whose expertise complements the educational and scholarly work of the tenure track faculty. The initial terms of the appointment will vary between one semester and three years and may be renewed, but the appointment may not continue beyond five years. Professors of the Practice may not become lecturers any time after the end of their five years.

Members of the Faculty of the Graduate School of Arts and Sciences whose titles include the words "Visiting," "Practice," "Adjunct," or "Research," or part-time members may not vote in deliberations of this Faculty.

ARTICLE II

It shall be the function of this Faculty to decide all questions of policy concerning the admission of students to programs under its control, and the academic supervision of such students; to control all degree programs and associated graduate studies above the baccalaureate level, except as specifically provided otherwise by the Trustees; to recommend to the Faculty of ~~Arts and Sciences~~ **Arts, Sciences and Engineering** all candidates for degrees in its programs as authorized by the Trustees; and to receive and act upon all reports of its

committees.

ARTICLE III

The officers of this Faculty shall be a Dean, appointed by the Trustees, and a Secretary who serves by virtue of his/her election as Secretary of the Faculty of Arts and Sciences, **Sciences and Engineering**.

ARTICLE IV

Section 1. The Standing Committees of this Faculty shall be:

(a) An **Executive Committee**, consisting of five or more members of the Faculty, appointed annually by the President, and the Dean **with cooperation from Committee on Committees, for five-year terms**. This Committee shall have responsibility for ~~admitting students, approving transfer credit, approving the award of scholarships, fellowships, and grants in aid,~~ **making recommendations to the Dean of the Graduate School of Arts and Sciences regarding standards of admission, criteria for the award of scholarship, academic progress, transfer of credit, extensions of time-to-degree, leaves of absence, the development of appeal procedures for issues related to the Graduate School. The committee shall also have responsibility for** making modifications of faculty regulations in such particular cases as it determines to be ~~not~~ inconsistent with the policies of the Faculty, and ~~to deal for~~ **dealing** with such other matters as may be referred to it.

(b) A **Committee on Policy and Programs**, consisting of ~~seventeen~~ **twenty-one** or more persons members of the Faculty, including the ~~Academic Vice-President~~, the Dean of the **Graduate School of Arts and Sciences**, and ~~fifteen~~ **twenty** other members of this Faculty appointed by the President on the basis of recommendations by the ~~Committee on Committees~~ after its consultation with Departmental Chairmen and the Dean **appointed for three-year terms by the Dean on the basis of recommendation by the Chairs of Departments administering graduate programs. Three graduate students will be appointed to the committee annually by the Dean on the basis of recommendation from the Graduate Student Council.** Appointments shall be made in such a way that all departments in this Faculty **graduate programs in the Graduate School** will be represented in rotation for three-year periods.

The Committee shall ~~consider and report to the Faculty on the adoption, modification, and abrogation of courses, curricula, and faculty policies. The Committee may authorize and approve particular actions which it considers not inconsistent with faculty policies.~~ **review and make recommendations to the Dean of the Graduate School of Arts and Sciences on degree requirements and curriculum requests at the graduate level; review and make recommendations to the Dean of the Graduate School on all proposals for new degree programs, concentrations or certificate programs in the Graduate School; review and make recommendations to the Dean of the Graduate School concerning graduate education and graduate programs; and upon recommendation from the Dean of the Graduate School, establish such committees as deemed necessary for the purpose of furthering graduate education in the Graduate School.** Notices of major items on the agenda of the Committee, and recommendations by the Committee to the Faculty, shall be circulated to the entire Faculty **in advance**.

Section 2. Each standing committee shall make a summary report to the Faculty in writing at least annually.

ARTICLE V

The regular meetings of the Faculty shall be held at least three times yearly, at the beginning of each term, and at the end of the academic year. Special meetings may be called at any time by the President or the Provost.

ARTICLE VI

Bylaws of the Faculty of the Graduate School of Arts & Sciences

Fifteen members, representing at least seven departments, and including at least nine members of professorial rank, shall constitute a quorum for the transaction of business.

ARTICLE VII

In the absence of the President, ~~or the Provost, the Academic Vice-President,~~ or the Dean of the Graduate School **of Arts and Sciences** shall preside, in that order.