

Joint IT and Library Committees Meeting Minutes
February 13, 2008 - Noon – 1:25 PM
Austin Conference Room, Tisch Library

Present: FLC Members: Ina B. McCabe; Gina Kuperberg; David Proctor; David Sloane; Jenna Kubly; Greg Crane; **Ex Officio Member:** Jo-Ann Michalak; Laura Walters; **IT Committee Members:** Scott Silverman; Don Weingust; Lee Minardi; Neal Hirsig; Howard Woolf; Judy Stafford; Hugh Gallagher; David Kahle; Tony Sulprizio

Absent: FLC Members: Mark Kachanov; Elton Sykes; Lizzie Komar; John McDonald; **Ex Officio Member:** Dean McIntosh; **IT Committee Members:** Genevieve Walsh; Jim Roberts; Mely Tynan; Dean Abriola; Dean Sternberg

Guest: Anne Sauer, Director and University Archivist, DCA

Ina McCabe, chair of the Library Committee, began the meeting at noon with everyone introducing themselves, and then segued into the agenda as follows.

1. SHORT UPDATES:

A) Course Management System (CMS): Criteria and Timetable for Selection: *Neal Hirsig*

Neal briefly described the learning management systems that are being formally evaluated by Academic Technology – Moodle; Angel; and Blackboard Enterprise. Neal stated that the system replacement criteria extended beyond course management. Scott Silverman raised the issue that students would like one integrated system, thus using one username and the UTLN password for log-in. Furthermore, students would prefer to have one dashboard. Lee Minardi asked Neal to elaborate upon the process that will be used to determine which system is purchased; the timetable for the decision-making and implementation; and the source of the resource allocation. Neal stated that Academic Technology will pitch each system's pros and cons in April, and that the Faculty IT Committee will make their recommendation to the Administration regarding the purchase. Both Jo-Ann Michalak and Laura Walters expressed their desire that Tisch Library staff be able to provide input into the decision-making process.

B) Learning Commons: *Jo-Ann Michalak*

Jo-Ann reported that a case statement for the Learning Commons is being written. The overall plan is for the main floor of the library to be remodeled to provide a continuously evolving "active learning" space. Multiple partnerships are coalescing while others are being pursued. The Capital Campaign will fund the project. Don Weingust questioned whether inclusion of particular key technologies is being considered. Jo-Ann responded that the Learning Commons concept includes a central place for media creation, production, and practice as well as one that supports group interaction and study. Commitments to particular technologies have not been made yet.

2. Local Digitization Projects: *Laura Walters and Anne Sauer*

Laura addressed local digitization projects in conjunction with the Boston Library Consortium's Open Collections Alliance project. Tisch Library has committed \$70,000 over the course of two years to digitize two journal runs. Anne explained the role of Digital Collections and Archives (DCA) as a central university library, which serves all of Tufts' schools and campuses. DCA encompasses three main services: 1) record management (Staff and faculty can receive assistance with/advice on record storage and destruction.); 2) management of the university's permanent collections, including university records; personal photos and papers of those affiliated with Tufts; and a collection of Tufts-related artifacts; 3) Tufts Digital Repository and digital library (in partnership with Academic Technology). The digital repository provides storage for digital objects that are unique to either Tufts or the Tufts community, which need to be preserved in perpetuity. It also provides a platform to publish material for

open access. Publication of research findings funded through grant monies with open access options increasingly is required. Anne and Laura informed the group that a NIH mandate beginning on April 7, 2008 underscores this trend. Tisch Library and DCA are working with the Deans and the Grant Office in order to update information regarding copyrights and mandates for publication of research findings. The digital library is a public access point, although it is possible to limit access to searching and retrieving materials if necessary. Anne stressed that DCA would like to work with the faculty to build digital collections. Additionally, she told the group that DCA both wants and needs to hear more about the faculty's needs. Discussion about the digital library's and repository's limitations arose around issues related to limited staffing, resources, and tools, including the complexity of archiving electronic reports that are born digital. Despite such limitations, Anne concluded that currently Tufts does have a solid institutional repository.

3. Future IT/Library Committees Collaboration: *All*

Don Weingust described the implementation of the new informational liaison project, which is based upon Tisch Library's library liaison program. Liaisons will be assigned to all departments within AS&E to gather each department's technology needs. The liaisons then will disseminate that information to UIT. David Kahle added that a strategic planning document outlining faculty trends/interests in technology and the role of the liaison now is being reviewed by Patricia Campbell, Executive Vice President. All present agreed that Berger grants and the Learning Commons are excellent opportunities for collaboration as is the authentication issue. It also was announced that an e-reserves pilot project is being investigated for the fall at Dean McIntosh's request.

The meeting was adjourned at 1:30 PM. The next Faculty Library Committee Meeting will be on April 23, 2008 from noon – 1:15 PM in the Austin Room.