

Library Committee Meeting Minutes
April 07, 2010: Noon – 1:05 PM
Austin Conference Room, Tisch Library

Present: John McDonald (Chair); Carol Flynn; Isabelle Naginski; Clay Bennett; **GSC Student Representative:** Jenna Kubly; **TCU Student Representatives:** Dan Pasternack and Nedghie Adrien; **Ex Officio Members:** Jo-Ann Michalak and Laura Walters

Absent: Gina Kuperberg; Ben Carp; Mark Kachanov (on sabbatical); Patrick Forber (on sabbatical); Greg Crane; Jim Ennis; **Ex Officio Member:** Leah McIntosh

1. FY11 Draft Materials Allocation: *Laura Walters*

Tisch Library received a 5% budget increase which will cover journal inflation, therefore there will not need to be any cuts made to materials purchases. Discussion followed regarding departments and programs that are adding a new major or minor as well as last week's approval to add a strong media component to all classes. These additions result in increased costs to the library related to purchasing necessary resources. The library fills out a five year cost projection form when new graduate majors are established, which, in turn, is submitted to the graduate deans. Currently, however, there is not a similar process for undergraduate majors. (See attached FY11 Materials Budget Allocations Report)

2. Review of Library Committee Annual Report Draft: *Jo-Ann Michalak/All*

The group suggested minor revisions to the draft. The attached, amended document will be sent to Jillian Dubman for disbursement to the faculty. The compact shelving construction was reviewed briefly. Jo-Ann allayed the TCU student reps noise concerns, reporting that construction should be completed before the start of Reading Period. (See attached final Library Committee Annual Report)

3. Association of Research Libraries' Requirements: *Jo-Ann Michalak*

Jo-Ann reviewed ARL's extensive membership requirements. Dues and assessments run \$25,000 with an additional one-time contribution to the reserve fund. Tufts does not appear to suffer by not being a member since it is eligible to be a member of the ARL groups, The Coalition of Networked Information and SPARC, and benefits from the BLC bringing ARL issues back to the local level. Several Research I Libraries are not ARL members, including Brandeis, CA Poly, Carnegie-Mellon, and RPI. Carol Flynn asked whether not belonging to ARL hurt graduate applicants. Jo-Ann will follow up with the Graduate School Dean to explore this issue. The group agreed that given the invitation/application process and the required dues it does not appear as if it is imperative for Tufts to join ARL at this time. ARL membership information can be viewed at www.arl.org/arl/membership/

4. Suggestions for Next Year's Agenda Topics: *Jo-Ann Michalak/All*

The FY11 agenda topics were modified. The ARL discussion has been removed from the November agenda since the group was unanimous in its agreement not to pursue ARL membership at this time. Additions to the agendas include Tisch Library strategic planning and more Tisch Library hidden treasures, such as special collections and how they are used for teaching.

5. Director's Report: *Jo-Ann Michalak*

Jo-Ann elaborated upon some of the items in the Director's Report. Late night study hours have been extended on a trial basis. Use data will be analyzed this summer. Technology for recording announcements in the library will be replaced this summer, and a new closing/closed announcement will be created. Jo-Ann and the committee are not in favour of the library as a student advertising locale, particularly for table tent advertising. TCU will be meeting this weekend and will finalize a proposal. The user survey results will be delayed due to a staffing shortage in I.R. Jo-Ann requested suggestions from faculty and students for out of copyright materials (published pre-1923) to be digitized. These materials can be from either the Tufts collection or that of others in our consortium. Jo-Ann did not have any further update about the Learning Commons. She, Laura Walters, Evan Simpson, and Regina Raboin will be presenting to the Major Gifts group on 4.12.2010. (See attached report)

6. Thanks to Members Rotating off Library Committee: *John McDonald and Jo-Ann Michalak*

Clay Bennett and Jenna Kubly were thanked for their participation on the committee. Jo-Ann also thanked John McDonald for agreeing to chair next year's committee.

The meeting was adjourned at 1:05 PM.