

## **Summer Education Director (20 hours/week)**

The Elizabeth Peabody House's (EPH) Summer Enrichment Program is a summer program for 5-13 year olds in which youth engage in fun and enriching learning experiences while also enjoying a traditional summer camp experience at our rustic lakefront property, Camp Gannett in Sharon, MA. The enrichment component of our summer program is new as of 2008; it was piloted on a small scale last year and is being expanded this year. Therefore the Education Director will have the opportunity to help develop this program component from the ground floor up. This is the perfect summer opportunity for an educator/Curriculum Specialist with multi-subject knowledge, an entrepreneurial spirit, a desire to create meaningful learning opportunities for youth (many of whom are low-income urban youth), and play a role in mitigating summer learning loss and closing the achievement gap for our young participants.

This position will be part-time (20 hours/week) while the summer program is in session from June 29 – August 21, 2009. There will also be an additional 40 hours (flexible schedule) built in for pre-program planning and training, and 20 hours after the conclusion of the summer program for evaluation activities.

### **Position Responsibilities**

- Select or develop curricula that are appropriate for summer program activities, provide embedded learning opportunities for youth, and compliment the weekly themes.
- Oversee implementation of lesson plans and other learning activities by staff (area coordinators and counselors)
- Make recommendations to the Summer Program Director and EPH administration regarding what supplies and other supports should be in place to make the enrichment component successful
- Develop and deliver a training for staff on summer enrichment curricula and thematic learning
- Be available to and encourage youth who are interested in activities around literacy and learning (i.e. book recommendations, science experiment demonstrations, etc)
- Assist with the development and implementation of an evaluation system for measuring youth outcomes demonstrating effectiveness of the program

### **Qualifications**

- A Masters in Education required
- Experience with teaching and curricula-implementation in the public school system
- An ability to do curriculum planning around multiple grade levels and subject matters
- Knowledge of out-of-school time programming, thematic learning and summer learning loss desirable
- Experience with teaching a diverse but predominantly low-income, urban population of youth preferred
- Creativity, flexibility, sense of humor and excellent organizational skills are a must

**Salary:** \$35/hour