



Tufts University  
Department of Chemistry

## Safety Committee Guidelines for **FIRE ALARMS**

### **SAFETY COMMITTEE GUIDELINES FOR WHEN THE FIRE ALARM SOUNDS**

#### **The protocol for when the fire alarm sounds:**

Immediately exit the building following the fire evacuation route posted by the doorway of each room.

#### **The meeting place outside of the building is:**

The *primary* meeting place is the brick patio outside the Campus Center along Talbot Avenue. The *secondary* meeting place is determined by the Incident Commander and is dependent upon the severity of the fire.

#### **The person in charge when the fire alarm sounds is:**

The Campus Police officer who arrives at the incident is in-charge *until* the Fire Department arrives. The senior Fire Officer at the incident (referred to as the Incident Commander) is in-charge of the situation.

#### **If you have information about the incident:**

Immediately give all information to the Campus Police and the Fire Department.

#### **The building can be re-entered:**

After the Fire Department has determined that the building is safe for re-entering, the Campus Police are notified. The Campus Police will then signal that the building is safe for re-entering.