Thanks for considering being a Undergraduate TA at the Biology department.

The deadline for submission of this application is **Thurs Dec 11**.

Applications should be returned to Barnum 200A, my mailbox in Dana 120, or via email. It is important that applicants complete their spring course selections before applying, so that accepted students can be assigned a lab section that does not conflict with their schedule. Decisions will be made within one week of the deadline and applicants will be notified by e-mail.

The position of TA for Biology 14L requires an approximately 5-6 hour time commitment per week. TAs are responsible for helping set up before lab, assisting the graduate laboratory instructor during lab (i.e. answering questions, supervising students, trouble shooting problems occurring in lab), and the dismantling of the lab and cleaning up.

Each TA is assigned to a three hour lab section under the supervision of a graduate lab instructor. TAs are generally required to come to lab 1/2 hour before lab to set up, and stay after lab to help clean up.

In addition, TA's attend a weekly pre-lab meeting to discuss and run through the next week's lab (approximately 2 hours in duration). This pre-lab meeting will be held on **Thursday evenings at 6:00 pm**. Before applying, please be sure this meeting will fit your schedule.

There is a stipend of $450 for first-time TAs, and $500 for returning TAs, paid in weekly installments during the semester.

Our first lab prep meeting will be on Thursday Jan. 15 (the first week of classes). Lab sections will begin meeting the following week. A reminder of this meeting will be sent before the beginning of the semester.

Please contact me at me at michael.grossi@tufts.edu if you have any questions.