Graduate Student Progress Form
Revised 2/2010

This form must be completed for all formal committee meetings. It is the committee chair’s responsibility to return the completed information to the graduate staff assistant (Eileen). For committee meeting information, see “Graduate Committee Meetings” on the “Current Grad Students” page: http://ase.tufts.edu/biology/graduate/current.asp.

Student Name: ____________________________________________

Program:       Ph.D.
               M.S.

Meeting Date: __________________

Present Status (TA or RA): ___________

Rotation Sponsor or Thesis Research Advisor: __________________

Date Entered the Program ________________

Date Passed Qualifying Exam Part 1 (Written): ________________

Date Passed Qualifying Exam Part 2 (Research Proposal) ________________

Committee Members: _______________________________________

Signatures of Members Present: _______________________________

________________________________________

Attach progress report for file (see page 2).

A copy of this form and progress report (see reverse) should be given to: (1) the student, (2) each member of the student’s committee and (3) to the graduate staff assistant (Eileen) to be placed in the student’s folder after recording the date of the meeting.
1. Specific feedback from committee on most recent research presentation:

2. List of conference presentations, grants submitted, awards and honors since last meeting:

3. Evaluation of research progress

4. Productivity since last meeting:  Excellent  Good  Slow  Unsatisfactory

5. Specific goals to be met before the next meeting:

6. Recommended date for next meeting:  

7. For 3rd year and above:
   Has student begun to write and submit papers?  Yes  No
   Is student on plausible track towards completion of degree with support in 6 years?  Yes  No
   Has the committee discussed career goals with the student and ways of reaching these goals?  Yes  No

What action should the student take at this time to prepare for post-graduate training or employment?

2010