

# Graduate Student Progress Form

Revised 2/2010

This form must be completed for all formal committee meetings. It is the committee chair's responsibility to return the completed information to the graduate staff assistant (Eileen). For committee meeting information, see "Graduate Committee Meetings" on the "Current Grad Students" page: <http://ase.tufts.edu/biology/graduate/current.asp>.

Student Name: \_\_\_\_\_

Program:     Ph.D.  
              M.S.

Meeting Date: \_\_\_\_\_

Present Status (TA or RA): \_\_\_\_\_

Rotation Sponsor or Thesis Research Advisor: \_\_\_\_\_

Date Entered the Program \_\_\_\_\_

Date Passed Qualifying Exam Part 1 (Written): \_\_\_\_\_

Date Passed Qualifying Exam Part 2 (Research Proposal) \_\_\_\_\_

Committee Members: \_\_\_\_\_

Signatures of Members Present: \_\_\_\_\_

\_\_\_\_\_

**Attach progress report for file (see page 2).**

**A copy of this form and progress report (see reverse) should be given to: (1) the student, (2) each member of the student's committee and (3) to the graduate staff assistant (Eileen) to be placed in the student's folder after recording the date of the meeting.**

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**Progress Evaluation**

1. Specific feedback from committee on most recent research presentation:

2. List of conference presentations, grants submitted, awards and honors since last meeting:

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3. Evaluation of research progress

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4. Productivity since last meeting:      Excellent      Good      Slow      Unsatisfactory

5. Specific goals to be met before the next meeting:

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6. Recommended date for next meeting: \_\_\_\_\_

7. For 3<sup>rd</sup> year and above:

Has student begun to write and submit papers?              Yes      No

Is student on plausible track towards completion of degree with support in 6 years?              Yes      No

Has the committee discussed career goals with the student and ways of reaching these goals?              Yes      No

What action should the student take at this time to prepare for post-graduate training or employment?

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